

TARIFF ADVISORY COMMITTEE

Marine Cargo Database Reporting Manual

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Introduction

The purpose of this manual is to provide a comprehensive reference guide for the reporting of Marine Cargo statistics to the Tariff Advisory Committee's (TAC), National Data Repository for insurance. The data submitted to TAC will be used to build an industry database for Marine Cargo Class of Business with the following objectives:-

- i) To compile Periodic Market Reports
- ii) To undertake Rating and Risk Classification Studies
- iii) To perform Statistical Analysis
- iv) To establish benchmarks for the industry
- v) To ensure smooth shift towards de-tariffed market

This manual aims to detail the relevant statistical fields to be captured and submitted by insurers. Proper front-end capturing of insured and claim data is therefore critical to the accurate reporting of data. The data dictionary attempts to create common standards, uniform understanding and consistent interpretations of all data terms.

The data fields to be submitted have been carefully selected based on developments in more mature, liberalized markets so as to prepare insurers for eventual tariff-free scenario and possible removal of the tariff. It is therefore of critical importance that insurers invest sufficient resources in the beginning to ensure that both your company's database vis-à-vis data submissions to TAC are both complete and accurate.

It is also pertinent to note that due to the dynamic nature of our business that the data fields listed in this manual are not exhaustive. It is therefore recommended that companies adopt the data specifications enclosed herein as a minimum standard, capturing additional data on insured and risks, which the insurer feels may be important for their organization.

Chapter 1

1.1 Frequency of Reporting

All data shall be submitted on a quarterly basis. The deadline for submission of data for a particular quarter will be 21 days following the conclusion of the calendar quarter i.e. 21st April, 21st July, 21st October & 21st January.

1.2 Media For Submission of Data

Statistical data may be submitted using the following media:-

- i) CD
- ii) E-mail (tariff@vsnl.com) - (only for file size less than 2MB)

1.3 Technical Specifications

The data will be uploaded onto a server using the Windows 2003 operating system. Companies should therefore ensure that the data submitted is in a format that can be read by the above system.

The database software used to upload the data is SQL server and for statistical analyses SPSS package is used.

1.3.1. Filename

The data files submitted must have the following file naming convention:-

Insurer Code _ FormNo_Period_Submission

Where;

Insurer code will be the code allotted to each insurer

Period = year i.e. 0405 for 2004-2005

Submission = 0 for 'Original submission', 1 for '1st Revised Submission' etc.

E.g.

Insurer Code : 999 Form No = F16a : Period = 2004-05 Submission = Original

Filename : 999_F16a_0405_0.txt

Chapter 2

2.1 General Rules

1	Data should be submitted in text files only
2	All fields should be delimited by "double tilde" sign (~~)
3	File Name should indicate the Insurer Code, Form number Financial year and submission type - separated by underscores. Eg: 999_F16a_2004_05_O.txt (Insurer_Code "999", Form No: "F 16a", F/Y "2004-05" and submission "Original")
4	All amounts should be in actuals and rounded off to the nearest rupee. - value of other currencies are to be converted to INR
5	All date entries should be in "dd/mm/yyyy" format.
6	The sequence of the columns may not be changed and no column should be deleted or added.
7	Wherever TAC codes have been provided (in the Tariff or in the Annexures), please use TAC codes only.
8	Please ensure that data in respect of all offices of your company are in the above formats and that the same set of codes / "Code Masters' are used in all your offices.
9	Codes used by individual companies should be mapped to TAC Codes.
10	All data submissions should be alongwith duly filled up Database Control Slip and signed by Authorised Signatory.

11	Unless specifically mentioned, data submissions will be made quarterly.
12	Details of all "Non-Nil" endorsements have to be submitted in the respective tables
13	Details of all "Non-Nil" changes in claims payments or provisions have to be submitted in the claims table
14	The updated position of endorsements / claims provisions etc. as on the date of submission should be submitted. (changes within the submission period need not be submitted.)
15	In respect of changes made vide endorsements / revisions claims provisions etc. during subsequent periods of submission, only the incremental position should be submitted.)
16	Give your remarks, if any, only in the "Remarks" fields provided.
17	"N" - indicates fields that are 'non-mandatory' till u/w year 31-3-2006
18	Premium: The amount of premium on which the service tax is calculated may be given as "premium" for the purposes of this format.
19	Premium: In case of Co-insurance business, all co-insurers will give their share of premium along with their percentage of co-insurance share. All other details should be given for the full particulars as applicable.
20	Claims: In case of Co-insurance business, all co-insurers will give their share of claims along with their percentage of co-insurance share. All other details should be given for the full particulars as applicable.

2.2 Data Reconciliation

Statistical Data

Statistical Data submitted to TAC must be reconciled with quarterly figures submitted to IRDA. The following criteria will be used for reconciliation.

- i) The sum of Num_Net_Cargo_Premium field must be reconciled to Gross Premiums – (Direct business) submitted to IRDA.
- ii) The sum of Num_Cargo_Claims_Paid must be reconciled to Gross Claims Paid – (Direct business) of quarterly returns submitted to IRDA
- iii) Outstanding Claims at the beginning of the year must be reconciled with Provision for Outstanding Claims – (Direct Business) at the end of period.

For reconciling the data submitted to TAC with the company's financials, reconciliation statement at Appendix 2 (to be used as a model) may be used. The Statement must be certified by the Compliance Officer of the company.

2.3 Minimum Acceptance Criteria

Statistical Data

The first minimum acceptance criteria is that data must be within +/- 5% of figures submitted to IRDA.

$$\text{i.e. } 95\% < | \text{Data} / \text{IRDA} | < 105\%$$

The second acceptance criteria is that not more than 10% of total number of records in quarterly submissions datasets are either

- i) incorrectly coded; or
- ii) have missing codes

Data with the following fields containing missing values will not be accepted:-

- i) Policy Number
- ii) Type of Claim
- iii) Policy Inception Date
- iv) All numerical fields are blank

If the data is not meeting with the minimum acceptance criteria, insurers will be required to resubmit the complete dataset.

2.4 Control Slip

A control slip as specified in Appendix 1, must accompany each dataset submitted. In addition, in respect of data that does not reconcile with financials submitted to TAC (based on criteria in 2.3), a financial reconciliation statement must be submitted.

The Nominated Compliance Officer of the company must sign control slips. Where a financial reconciliation is submitted the company's Accounts-In-Charge/Financial Advisor must also sign the control slip.

Chapter **3**

3.1 Data Sets

An explanation of all the fields and terms used in the data formats are given in the enclosed 'Data Dictionary' along with specific 'Data Dictionary Reference Numbers'.

For the convenience of users, the fields, terms and reference numbers are reproduced in the individual formats also.

There are 2 formats for submitting the data:-

- i) Cargo Policy Data set
- ii) Cargo Claim Data set

3.2 Data Format

All data submitted must be in "text" format.

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)

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MARINE CARGO POLICY & CLAIMS DATA DICTIONARY	APPLICABLE FOR FORMAT NUMBERS - F-16 a & b
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SL. NO:	FIELD NAME	Field Size	Mandatory/ Non mandatory	TYPE	Data Dictionary Reference	DEFINITION
1	Txt_Insurer	4	m	Text	160001	Refer Insurer Code Master
2	Txt_Office_Code	6	m	Text	160002	Unique Underwriting Office Code of Insurer
3	Txt_Policy_Year	9	m	Text	160003	To be shown in starting year - ending year format. Financial yearwise (eg: 2000-2001)
4	Txt_Policy_Number	30	m	Text	160004	Unique number to be given in all records
5	Boo_Endorsement	1	m	Boolean	160005	'1' for Endorsement, otherwise '0'
6	Txt_Endorsement_Number	30	m	Text	160006	Endorsement Number where endorsement details are given - For "non-nil" endorsements only
7	Txt_Endt_Reason_Code	4	m	Text	160007	Give Code as per Endorsement Reason Code Master
8	Txt_Endt_Reason	30	m	Text	160008	If Code not provided, give the Reasons for Policy level endorsement
9	Num_Sum_Insured	16	m	Number	160009	Sum insured rounded off in Indian rupees
10	Txt_Policy_Code	2	m	Text	160010	Policy Code - Refer Policy Code Master
11	Txt_Cargo_Code	2	m	Text	160011	Cargo Code - Refer Cargo Code Master
12	Txt_Cargo_Description	50	m	Text	160012	Description of Cargo as in proposal form (in cases where codes are not available)
13	Txt_Packing_Code	4	m	Text	160013	Packing Code - Refer Packing Code Master
14	Txt_Packing_Description	20	m	Text	160014	Packing Description as in proposal format/ other records
15	Boo_Multiple_Transits	1	m	Boolean	160015	If multiple transit involved, "1", otherwise "0"
16	Txt_Mode_of_Transit_Code	6	m	Text	160016	Conveyance Type - Refer Conveyance Type Code Master- Non mandatory
17	Txt_Transit_From	20	m	Text	160017	Point of commencement of transit (Place, City name, State)
18	Txt_Transit_To	20	m	Text	160018	Point of termination of transit (Place, City name, State)
19	Txt_Type_of_Vessel	2	n	Text	160019	Refer Type of Vessel Code - Non mandatory
20	Num_Age_of_Vessel	3	n	Number	160020	Enter actual age of Vessel in years -Non mandatory
21	Liner Status of vessel	1	n	Boolean	160021	'0' if liner, '1' if otherwise. Non mandatory
22	Txt_Type_of_Land_conveyance	3	n	Text	160022	Refer Type of Land Conveyance Code Master
23	Txt_Whether_land_transit_Private_or_Public	1	n	Text	160023	If land transit is by Private/exclusive transport - '2', If by Public/shared transport, '1', if not applicable, '0'
24	Boo_Storage	1	m	Boolean	160024	If storage involved, "1", otherwise "0"
25	Txt_Storage_Type	20	m	Text	160025	Refer "Type of Storage Code Master
26	Txt_Whether_Deductible_on_SI_or_Claim	1	m	Text	160026	If deductible is a percentage of Sum Insured, '2', if deductible is a percentage of claim amount, '1', if no deductible is applicable, '0'
27	Num_Pol_Deductible	16	m	Number	160027	Policy Level Deductible Amount - rounded off in Indian rupees - value of other currencies are to be converted to INR
28	Num_Pol_Per_Deductible	5	m	nn.nn	160028	Policy Level Deductible Percentage
29	Num_Net_Premium	16	m	Number	160029	Net premium received in Indian Rupees only. Other currencies to be converted to INR.
30	Num_Premium_SRCC	16	m	Number	160030	In Indian Rupees only. Other currencies to be converted to INR.
31	Num_Premium_War	16	m	Number	160031	In Indian Rupees only. Other currencies to be converted to INR.
32	Txt_Pol_Coinsurance_Status	1	m	Text	160032	0' for no coinsurance, '1' for outgoing coinsurance, '2' for incoming coinsurance

33	Num_Pol_Coinsurance_Share	5	m	nn.nn	160033	Mention your share in percentage
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34	Txt_Claim_Number	30	m	Text	160034	Unique number to be given in all records
35	Txt_Claim_Child_Number	30	n	Text	160035	Give the Claim Child Number (unique number to be combined with Claim Number)
36	Date_Date_of_Loss	10	m	Date	160036	DD/MM/YYYY- Date of accident or loss
37	Txt_Claim_Time_Loss	2	m	Text	160037	Give the approximate time of the loss/damage (in 24 hour format)
38	Date_Accident_Loss/ Intimation	10	m	Date	160038	DD/MM/YYYY- Date of accident or loss
39	Date_Claim_Date_Registration_Reopen	10	m	Date	160039	Give the date on which the loss was registered / reopened in the books - in dd/mm/yyyy format.
40	Date_final_survey_report_received	10	m	Date	160040	Date on which the loss/damage final survey report received
41	Date_first_claim_payment	10	m	Date	160041	Date on which the first payment of loss/damage was made
42	Txt_Location_of_Loss	1	m	Text	160042	2' for loss at land, '1' for loss at sea, for any other option '0'
43	Txt_Place_of_Loss	20	n	Text	160043	Name the place of accident (Place, City name, State). For accident at sea, name nearest port.
44	Txt_Pincode	6	n	Text	160044	PINCODE of place of accident if in India
45	Txt_Country_code	7	n	Text	160045	Refer Country Code Master. Give Country where Loss occurred, in cases where loss happened outside Indian territory.
46	Txt_TAC_COL_Code	4	m	Text	160046	Refer Cause of Loss Code Master
47	Txt_TAC_Type of Loss_Code	5	m	Text	160047	Refer Type of Loss Code Master
48	Num_Amount_Estimated	16	m	Number	160048	Amount of Claim estimated in INR only. Convert value of other currencies to INR
49	Num_Claims_Paid	16	m	Number	160049	Amount of Claim paid in INR only. Convert value of other currencies to INR
50	Num_Expenses_Paid	16	m	Number	160050	Amount of Expenses paid in INR only. Value of other currencies to be converted to INR.(e.g. Survey fees, Advocate fees, Investigators fees, court costs paid)
51	Num_Recoveries_made	16	m	Number	160051	Amount of recoveries made on all accounts in INR only. Value of other currencies to be converted to INR. (Salvage Sale, Third Party Recovery, Contribution etc)
52	Num_Interest_Penalty_Paid	16	m	Number	160052	Amount of interest/ penalty paid to insured
53	Num_Opening_Claims_Provision	16	m	Number	160053	Outstanding Claims at the beginning of the year in INR only. Value of other currencies to be converted to INR.
54	Num_Closing_Claims_Provision	16	m	Number	160054	Outstanding Claims at the end of the year In Indian Rupees only. Value of other currencies to be converted to INR.
55	Txt_Claim_Expenses_Code	15	m	Text	160055	Mention Code from Expenses Code Master
56	Txt_Claim_Recovery_Code	16	m	Text	160056	Mention Code from Recovery Code Master where paid amount is negative
57	Txt_whether_claim_partially_settled	1	m	Text	160057	2' if fully settled, '1' if partially settled, if not settled '0'
58	Num_Peril_Salvage_Adjusted_Recovered	16	m	Number	160058	Total amount at cover/ peril level on salvage either adjusted from the claim paid or recovered after settlement rounded off in INR - value of other currencies to be converted to INR. This figure need not be tallied with the Claims Paid
59	Txt_Claim_Payment_Head_Code	4	m	Number	160059	Ref: Claim Payment Head Code Master of Insurer (Give additional Records for each Payment Head Code) - Attach copy of Code Master
60	Txt_Claim_Reason_Rejection	30	m	Text	160060	If claim was rejected, give reasons for rejection as per Rejection Code Master
61	Num_Amount_Underinsurance	16	n	Number	160061	Amount deducted due to under insurance rounded off in INR - value of other currencies are to be converted to INR
62	Num_Percent_Underinsurance	16	n	Number	160062	Percentage of deduction due to underinsurance - rounded off in INR - value of other currencies are to be converted to INR
63	Num_Claim_Deductible	16	m	Number	160063	Amount deducted towards deductible
64	Txt_Remarks	50	n	Text	160064	Any other descriptive detail may be provided

DATA DICTIONARY FOR MARINE CARGO POLICY DATA (SECTION 64 UE)

30 09 2006

MARINE CARGO POLICY TABLE	APPLICABLE FOR FORMAT NUMBERS - F-16 a
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SL. NO:	FIELD NAME	FIELD SIZE	Mandatory/ Non mandatory	TYPE	DATA DICTIONARY REFERENCE	DEFINITION
1	Txt_Insurer	4	m	Text	160001	Refer Insurer Code Master
2	Txt_Office_Code	6	m	Text	160002	Unique Underwriting Office Code of Insurer
3	Txt_Policy_Year	9	m	Text	160003	To be shown in starting year - ending year format. Financial yearwise (eg: 2000-2001)
4	Txt_Policy_Number	30	m	Text	160004	Unique number to be given in all records
5	Boo_Endorsement	1	m	Boolean	160005	'1' for Endorsement, otherwise '0'
6	Txt_Endorsement_Number	30	m	Text	160006	Endorsement Number where endorsement details are given - For "non-nil" endorsements only
7	Txt_Endt_Reason_Code	4	m	Text	160007	Give Code as per Endorsement Reason Code Master
8	Txt_Endt_Reason	30	m	Text	160008	If Code not provided, give the Reasons for Policy level endorsement
9	Num_Sum_Insured	16	m	Number	160009	Sum insured rounded off in Indian rupees
10	Txt_Policy_Code	2	m	Text	160010	Policy Code - Refer Policy Code Master
11	Txt_Cargo_Code	2	m	Text	160011	Cargo Code - Refer Cargo Code Master
12	Txt_Cargo_Description	50	m	Text	160012	Description of Cargo as in proposal form (in cases where codes are not available)
13	Txt_Packing_Code	4	m	Text	160013	Packing Code - Refer Packing Code Master
14	Txt_Packing_Description	20	m	Text	160014	Packing Description as in proposal format/ other records
15	Boo_Multiple_Transits	1	m	Boolean	160015	If multiple transit involved, "1", otherwise "0"
16	Txt_Mode_of_Transit_Code	6	m	Text	160016	Conveyance Type - Refer Conveyance Type Code Master- Non mandatory
17	Txt_Transit_From	20	m	Text	160017	Point of commencement of transit (Place, City name, State)
18	Txt_Transit_To	20	m	Text	160018	Point of termination of transit (Place, City name, State)
19	Txt_Type_of_Vessel	2	n	Text	160019	Refer Type of Vessel Code - Non mandatory
20	Num_Age_of_Vessel	3	n	Number	160020	Enter actual age of Vessel in years -Non mandatory
21	Liner Status of vessel	1	n	Boolean	160021	'0' if liner, '1' if otherwise. Non mandatory
22	Txt_Type_of_Land_conveyance	3	n	Text	160022	Refer Type of Land Conveyance Code Master
23	Txt_Whether_land_transit_Private_or_Public	1	n	Text	160023	If land transit is by Private/exclusive transport - '2', If by Public/shared transport, '1', if not applicable, '0'
24	Boo_Storage	1	m	Boolean	160024	If storage involved, "1", otherwise "0"
25	Txt_Storage_Type	20	m	Text	160025	Refer "Type of Storage Code Master

26	Txt_Whether Deductible_on_SI_or_Claim	1	m	Text	160026	If deductible is a percentage of Sum Insured, '2', if deductible is a percentage of claim amount, '1', if no deductible is applicable, '0'
27	Num_Pol_Deductible	16	m	Number	160027	Policy Level Deductible Amount - rounded off in Indian rupees - value of other currencies are to be converted to INR
28	Num_Pol_Per_Deductible	5	m	nn.nn	160028	Policy Level Deductible Percentage
29	Num_Net_Cargo_Premium	16	m	Number	160029	Net premium received in Indian Rupees only. Other currencies are to be converted to INR.
30	Num_Premium_SRCC	16	m	Number	160030	In Indian Rupees only. Other currencies are to be converted to INR.
31	Num_Premium_War	16	m	Number	160031	In Indian Rupees only. Other currencies are to be converted to INR.
32	Txt_Pol_Coinsurance_Status	1	m	Text	160032	0' for no coinsurance, '1' for outgoing coinsurance, '2' for incoming coinsurance
33	Num_Pol_Coinsurance_Share	5	m	nn.nn	160033	Mention your share in percentage

DATA DICTIONARY FOR MARINE CARGO CLAIMS DATA (SECTION 64 UE)

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MARINE CARGO CLAIMS TABLE

APPLICABLE FOR FORMAT NUMBERS - F-16 b

SL. NO:	FIELD NAME	FIELD SIZE	Mandatory/ Non mandatory	TYPE	DATA DICTIONARY REFERENCE	DEFINITION
1	Txt_Insurer	4	m	Text	160001	Refer Insurer Code Master
2	Txt_Office_Code	6	m	Text	160002	Unique Underwriting Office Code of Insurer
3	Txt_Policy_Year	9	m	Text	160003	To be shown in starting year - ending year format. Financial yearwise (eg: 2000-2001)
4	Txt_Policy_Number	30	m	Text	160004	Unique number to be given in all records
5	Txt_Claim_Number	30	m	Text	160034	Unique number to be given in all records
6	Txt_Claim_Child_Number	30	n	Text	160035	Give the Claim Child Number (unique number to be combined with Claim Number)
7	Date_Date_of_Loss	10	m	Date	160036	DD/MM/YYYY- Date of accident or loss
8	Txt_Claim_Time_Loss	2	m	Text	160037	Give the approximate time of the loss/damage (in 24 hour format)
9	Date_Accident_Loss/Intimation	10	m	Date	160038	DD/MM/YYYY- Date of accident or loss
10	Date_Claim_Date_Registration_Reopen	10	m	Date	160039	Give the date on which the loss was registered / reopened in the books - in dd/mm/yyyy format.
11	Date_final_survey_report_received	10	m	Date	160040	Date on which the loss/damage final survey report received
12	Date_first_claim_payment	10	m	Date	160041	Date on which the first payment of loss/damage was made
13	Txt_Location_of_Loss	1	m	Text	160042	2' for loss at land, '1' for loss at sea, for any other option '0'
14	Txt_Place_of_Loss	20	n	Text	160043	Name the place of accident (Place, City name, State). For accident at sea, name nearest port.
15	Txt_Pincode	6	n	Text	160044	PINCODE of place of accident if in India
16	Txt_Country_code	7	n	Text	160045	Refer Country Code Master. Give Country where Loss occurred, in cases where loss happened outside Indian territory.
17	Txt_TAC_COL_Code	4	m	Text	160046	Refer Cause of Loss Code Master
18	Txt_TAC_Type of Loss_Code	5	m	Text	160047	Refer Type of Loss Code Master
19	Num_Amount_Estimated	16	m	Number	160048	Amount of Claim estimated in Indian Rupees only. Value of other currencies are to be converted to INR.
20	Num_Cargo_Claims_Paid	16	m	Number	160049	Amount of Claim paid in Indian Rupees only. Value of other currencies are to be converted to INR.
21	Num_Expenses_Paid	16	m	Number	160050	Amount of Expenses paid in Indian Rupees only. Value of other currencies are to be converted to INR.(Survey fees, Advocate fees, Investigators fees, court costs paid)
22	Num_Recoveries_made	16	m	Number	160051	Amount of recoveries made on all accounts in Indian Rupees only. Value of other currencies are to be converted to INR. (Salvage Sale, Third Party Recovery, Contribution etc)
23	Num_Interest_Penalty_Paid	16	m	Number	160052	Amount of interest/ penalty paid to insured
24	Num_Opening_Claims_Provision	16	m	Number	160053	Outstanding Claims at the beginning of the year in Indian Rupees only. Value of other currencies are to be converted to INR.

25	Num_Closing_Claims_Provision	16	m	Number	160054	Outstanding Claims at the end of the year In Indian Rupees only. Value of other currencies are to be converted to INR.
26	Txt_Claim_Expenses_Code	15	m	Text	160055	Mention Code from Expenses Code Master
27	Txt_Claim_Recovery_Code	16	m	Text	160056	Mention Code from Recovery Code Master where paid amount is negative
28	Txt_whether_claim_partially_settled	1	m	Text	160057	2' if fully settled, '1' if partially settled, if not settled '0'
29	Num_Peril_Salvage_Adjusted_Recovered	16	m	Number	160058	Total amount at cover/ peril level on salvage either adjusted from the claim paid or recovered after settlement rounded off in Indian rupees - value of other currencies are to be converted to INR. This figure need not be tallied with the Claims Paid.
30	Txt_Claim_Payment_Head_Code	4	m	Number	160059	Ref: Claim Payment Head Code Master of Insurer (Give additional Records for each Payment Head Code) - Attach copy of Code Master
31	Txt_Claim_Reason_Rejection	30	m	Text	160060	If claim was rejected, give reasons for such rejection as per Rejection Code Master
32	Num_Amt_Underinsurance	16	n	Number	160061	Amount deducted due to underinsurance rounded off in Indian rupees - value of other currencies are to be converted to INR
33	Num_Per_Underinsurance	16	n	Number	160062	Percentage of deduction due to underinsurance - rounded off in Indian rupees - value of other currencies are to be converted to INR
34	Num_Claim_Deductible	16	m	Number	160063	Amount deducted towards deductible
35	Txt_Remarks	50	n	Text	160064	Any other descriptive detail may be provided

Chapter 4

Description Fields

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)		
		30 09 2006
		APPLICABLE FOR FORMAT NUMBERS - F-16 a & b
Serial Number	LIST OF CODE MASTERS	ATTACHED Y / N
1	Insurer Code Master	Y
2	Underwriting Office Code Master	N*
3	Endorsement Reason Code Master	Y
4	Policy Code Master	Y
5	Cargo Code Master	Y
6	Country Code Master	Y
7	Packing Code Master	Y
8	Conveyance Code Master	Y
9	Type of Vessel Code Master	Y
10	Type of Land Conveyance Code Master	Y
11	Type of Storage Code Master	Y
12	Type of Loss Code Master	Y
13	Cause of Loss Code Master	Y
14	Expenses Code Master	Y
15	Recovery Code Master	Y
16	Claim Payment Head Code Master	N*
17	Rejection Code Master	Y

* As per Insurer's own Code Master - attach copy

4.1 Insurer Code Master

<u>Company Code</u> (Registration Number given by IRDA)	<u>Non - Life Insurer</u>
126	AGRICULTURAL INSURANCE CORPORATION OF INDIA
113	BAJAJ ALLIANZ GENERAL INSURANCE CO. LTD.
123	CHOLAMANADALAM MS GENERAL INSURANCE
124	ECGC OF INDIA LTD.
125	HDFC-CHUBB GENERAL INSURANCE
115	ICICI LOMBARD GENERAL INSURANCE CO. LTD.
106	IFFCO TOKIO GENERAL INSURANCE CO. LTD.
58	NATIONAL INSURANCE CO.LTD.
90	THE NEW INDIA ASSURANCE CO. LTD.
103	RELIANCE GENERAL INSURANCE CO.LTD.
102	ROYAL SUNDARAM ALLIANCE INSURANCE CO. LTD
108	TATA AIG GENERAL INSURANCE CO. LTD.
556	THE ORIENTAL INSURANCE CO. LTD.
545	UNITED INDIA INSURANCE CO. LTD.

4.2 - Underwriting Office Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)		
APPLICABLE FOR FORMAT NUMBERS - F-16 a & b		
Serial Number	Code Master 2 - Underwriting Office Code Master	Code
<i>Insurers to use own code and send Code Master to TAC</i>		

4.3 - Endorsement Reason Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)		
		30 09 2006
		APPLICABLE FOR FORMAT NUMBERS - F-16 a & b
Serial Number	Code Master 3 - Endorsement Reason Code Master	Code
1	Nil Endorsement	1101
2	Change In SI	1110
3	Change In Loading	1111
4	Change In Discount	1112
5	Change In Extensions	1113
6	Extension Of Policy Period	1116
7	Mid Term Coverage of EQFS Add on	1119
8	Non-Nil Endorsement	1120
9	Duplicate Policy	1121
12	Addition Of Block	1125
13	Deletion of Block	1126
14	Other Extra	1127
15	Other Refund	1128
16	Other Nil	1129
17	Cancellation Due To Cheque Dishonour	1130
18	Extra Endorsement Against Provisional Premium	1131
19	Refund Endorsement Against Provisional Premium	1132
20	Nil Endorsement Against Provisional Premium	1133
21	Cancellation Due To Data Entry Error	1135
22	Cancellation Of Policy	1140
23	Risk Improvement/Enhancement	1151
24	Details Entry For Policy With Large Schedule	1152
25	Change in Special Peril	1164
26	Reinstatement	1186
27	Change in PaidUp Capital	1189
28	Co-Insurance Modification	1191
29	Service Tax Adjustment	1193
30	Addition/Deletion of Block	1196
31	Any other	9999

4.4 - Policy Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)		
	APPLICABLE FOR FORMAT NUMBERS - F-16 a & b	
Serial Number	Code Master 4 - Policy Code Master	CODE
1	Inland Policy	01
2	Import Policy	02
3	Export Policy	03
4	Import cum Export Policy	04
5	Duty Policy	05
6	Composite Policy	06
7	Stock Thruput Policy	07
8	Any other	99

4.5 - Cargo Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)			
	APPLICABLE FOR FORMAT NUMBERS - F-16 a & b		
			30 09 2006
Serial Number	Code Master 5 - Cargo Code Master	Short Form	Code
1	Cotton,Staple,Coir,Vegetable&Man Made Fibres/FP Bales/Closed	Cotton/FP/Close	001
2	Cotton,Staple,Coir,Vegetable&Man Made Fibres/FP Bales/Open	Cotton/FP/Open	002
3	Cotton,Staple,Coir,Vegetable&Man Made Fibres/Loose /Closed	Cotton/LO/Close	003
4	Cotton,Staple,Coir,Vegetable&Man Made Fibres/Loose /Open	Cotton/LO/Open	004
5	Piece goods, garments,gunnies & coir products/FP Bales	Garments/FP	005
6	Piece goods, garments,gunnies & coir products/Wooden cases	Garments/W Case	006
7	Piece goods, garments,gunnies & coir products/Cartons	Garments/Carlton	007
8	Piece goods, garments,gunnies & coir products/Gunny Bags	Garments/G Bags	008
9	Machinery & Machine Tools & Spares and Parts	Machinery/Tools	009
10	Precision Instruments including Electronic & Electric	Electronic/Elec	010
11	A/C,Coolers Fridge TV Taperecorder Household Appliances	Elec. Household	011
12	Glass,bulbs TV Tubes Porcelain Insulators & electrical items	Glass,bulbs etc	012
13	Metal Bars Tubes Sheets Ingots Plates Structural Materials	Structural Matl	013
14	All Metal Wares including Utensils	Metalware	014
15	Bolds,Nuts,Files & Other Hardware Items	Hardware Items	015
16	Cast Iron Goods Not Forming Part of Machinery	Cast Iron Goods	016

17	Fragile Articles - Refractories AC Sheets Electrodes	Fragile Article	017
18	Sanitaryware Earthen ware Glassware Crockery Chinaware	Sanitaryware	018
19	Liquid Cargo/Chemicals - Non-Hazardous in New Tins	Liquid/NH/N Tin	019
20	Liquid Cargo/Chemicals - Non-Hazardous in new drums	Liquid/NH/NDrum	020
21	Liquid Cargo/Chemicals - Non-Hazardous in old drums	Liquid/NH/ODrum	021
22	Liquid Cargo/Chemicals - Non-Hazardous in tankers	Liquid/NH/Tankr	022
23	Liquid Cargo/Chemicals - Milk in tankers	Milk/Tankers	023
24	Liquid Cargo/Chemicals - Hazardous in glass carboys	Liquid/H/Carboy	024
25	Liquid Cargo/Chemicals - Hazardous in bags/other recept	Liquid/H/Bagged	025
26	Liquid Cargo/Chemicals - Hazardous in tankers	Liquid/H/Tanker	026
27	Bagged Cargo - New Double Gunny Bags	New DoubleGunny	027
28	Bagged Cargo - New Single Gunny Bags	New SingleGunny	028
29	Bagged Cargo - Paper Bags 5 ply and over	Paber Bag >5ply	029
30	Bagged Cargo - Paper Bags less than 5 ply	Paber Bag <5ply	030
31	Sea Food Meat Fruits Vegetables - Regfrig/insulated vans	Refrig Perishbl	031
32	Butter Milk Productcs Maedicines - Regfrig/insulated vans	Refrig Others	032
33	All Bulk Cargo - Inland Transit	Bulk - Inland	033
34	Matches Fireworks Crackers Ammunition Explosives Gases	Matches/Explosv	034
35	Papers Stationery Goods Books Magazines	Stationery Good	035
36	Finished Leather Leather Goods Footwear Rubber goods	Leather/Rubber	036
37	All Plastic Goods and sheets	Plastic Goods	037
38	Wines, Liquors in Bottles packed in cases	Liquor/Cases	038
39	Wines, Liquors in Bottles packed in cartons and bags	Liquor/Carton	039
40	Pharmaceutical, toilet Provisions Confectionery Bottle/Cases	Medical/Cases	040
41	Pharmaceutical, toilet Provisions Confectionery Bottle/Carton	Medical/Carton	041
42	Pharmaceutical, toilet Provisions Confectionery Other Packing	Medical/Others	042
43	Personal Effects & Household Goods	Household goods	043
44	Hides and Skins	Skins/Hides	044
45	Automobiles(assembled)	Auto(assembled)	045
46	Automobiles(knocked down condition) & Spares	Auto(spares)	046
47	Ball Bearings	Ball Bearings	047
48	Non Hazardous Other Commodities - Inland Transist	Others/Inland	048
49	Liquid Cargo/Chemicals - Non-Hazardous in poly packs	Liquid/NH/Poly	049
50	Bagged Cargo - High Density Polethene Bags	HD Polythen Bag	050
51	Bagged Cargo - Old Double Gunny Bags	Old DoubleGunny	051
52	Bagged Cargo - Old Single Gunny Bags	Old SingleGunny	052
53	Liquid Cargo/Chemicals - Non-Hazardous in Old Tins	Liquid/NH/O Tin	053
54	Wines, Liquors in Any other Packing	Liquor/Others	054
55	Bagged Cargo - Double woven Jute Bags - New	Bagged/Jute/New	055
56	Bagged Cargo - Double woven Jute Bags - Old	Bagged/Jute/Old	056
57	Fruits, Vegetables, Sea Food, Meat etc - Non refrigerated Vessl	Fruits, Vegetble	057

58	Bullion and Specie incl Plain Jewellery securities	Bullion Species	058
59	Diamonds,Precious Stones and Jewellery Market Agreement	Diamonds Mkt Ag	059
60	Bullion and Species incl Plain Jewellery Door to Door Delvry	Bullion Dr 2 Dr	060
61	Crude Oil	Crude Oil	061
62	Lube Oil,Superior Kerosene,HSD Diesel Oil Etc	Lube,Diesel,Oil	062
63	Paraffin In Liquid Form	Paraffin (Liq.)	063
64	Paraxylene	Paraxylene	064
65	LPG	LPG	065
66	Cotton FP Bales - Overseas - Bulk Cargo	Cotton/Bulk	066
67	Man Made FP Bales - Overseas - Bulk Cargo	Manmade/Bulk	067
68	Skimmed Milk Powder - Overseas - Bulk Cargo	Milk Powder/Blk	068
69	Butter Oil - Overseas - Bulk Cargo	Butter Oil	069
70	Butter - Overseas - Bulk Cargo	Butter/Bulk	070
71	Cement	Cement	071
72	Foreign Currency Notes	Foreign Currncy	072
73	Computers	Computers	073
74	Edible Oil - Overseas - Bulk	Edible Bulk	074
75	Edible Oil - Overseas - New Drums	Edible N Drums	075
76	Edible Oil - Overseas - Old Drums	Edible O Drums	076
77	Edible Oil - Overseas - Tin Crates	Edible Tin/Cra	077
78	Edible Oil - Overseas - Tin Pallets	Edible Tin/Pal	078
79	Edible Oil - Overseas - Tin Loose	Edible Tin/Loo	079
80	Cashew Nuts	Cashew nuts	080
81	Wheat - Overseas - Bulk	Wheat/Bulk	081
82	Rice - Overseas - Bulk	Rice/Bulk	082
83	Timber logs	Timber logs	083
84	Coal - Overseas - Bulk	Coal/Bulk	084
85	Coir Tarn Coir Products - Overseas - Bulk	Coir/Bulk	085
86	Tyres - Overseas - Bulk	Tyres/Bulk	086
87	Carpet Backing - Overseas - Bulk	Carpet Backing	087
88	Gunnies Jute Hessian products - Overseas - Bulk	Jute/Gunny/Blk	088
89	Printing Paper for Currency Notes - Overseas - Bulk	Currency Paper	089
90	Containers	Containers	090
99	Others	Others	999

4.6 Country Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)			
APPLICABLE FOR FORMAT NUMBERS - F-16 a & b			
Serial Number	Code Master 6 Country Code Master	Short Form	Code Number
			30 09 2006
1	United States of America	USA	1
2	Canada	Canada	2
3	Russian Federation	Russia	7
4	Republic of Kazakstan	Kazakstan	8
5	Arab Republic of Egypt	Egypt	20
6	Republic of South Africa	South Africa	27
7	Greece	Greece	30
8	Kingdom of the Netherlands	Netherlands	31
9	Belgium	Belgium	32
10	France	France	33
11	Spain	Spain	34
12	Republic of Hungary	Hungary	36
13	Italy	Italy	39
14	Romania	Romania	40
15	Confederation of Switzerland	Switzerland	41
16	Austria	Austria	43
17	United Kingdom of Great Britain	England	44
18	Denmark	Denmark	45
19	Sweden	Sweden	46
20	Norway	Norway	47
21	Republic of Poland	Poland	48
22	Federal Republic of Germany	Germany	49
23	Peru	Peru	51
24	Mexico	Mexico	52
25	Cuba	Cuba	53
26	Argentine Republic	Argentina	54
27	Federative Republic of Brazil	Brazil	55
28	Chile	Chile	56
29	Republic of Colombia	Colombia	57
30	Bolivarian Republic of Venezuela	Venezuela	58
31	Malaysia	Malaysia	60
32	Australia	Australia	61
33	Republic of Indonesia	Indonesia	62
34	Republic of the Philippines	Philippines	63
35	New Zealand	New Zealand	64

36	Republic of Singapore	Singapore	65
37	Thailand	Thailand	66
38	Trinidad and Tobago	Trinidad and Tobago	67
39	Japan	Japan	81
40	Republic of Korea	Korea [South]	82
41	Socialist Republic of Viet Nam	Viet Nam	84
42	People's Republic of China	China	86
43	Turkey	Turkey	90
44	Republic of India	India	91
45	Islamic Republic of Pakistan	Pakistan	92
46	Islamic State of Afghanistan	Afghanistan	93
47	Democratic Socialist Republic of Sri Lanka	Sri Lanka	94
48	Union of Myanmar	Myanmar	95
49	Islamic Republic of Iran	Iran	98
50	Kingdom of Morocco	Morocco	212
51	People's Democratic Republic of Algeria	Algeria	213
52	Tunisia	Tunisia	216
53	Socialist People's Libyan Arab Jamahiriya Libya	Libya	218
54	Republic of the Gambia	Gambia	220
55	Republic of Senegal	Senegal	221
56	Islamic Republic of Mauritania	Mauritania	222
57	Republic of Mali	Mali	223
58	Republic of Guinea	Guinea	224
59	Republic of Cote d'Ivoire	Ivory Coast	225
60	Burkina Faso	Burkina Faso	226
61	Republic of the Niger	Niger	227
62	Togolese Republic	Togolese	228
63	Republic of Benin	Benin	229
64	Republic of Mauritius	Mauritius	230
65	Republic of Liberia	Liberia	231
66	Sierra Leone	Sierra Leone	232
67	Ghana	Ghana	233
68	Federal Republic of Nigeria	Nigeria	234
69	Republic of Chad	Chad	235
70	Central African Republic	Central Africa	236
71	Republic of Cameroon	Cameroon	237
72	Republic of Cape Verde	Cape Verde	238
73	Democratic Republic of Sao Tome and Principe	Sao Tome and Principe	239
74	Republic of Equatorial Guinea	Equatorial Guinea	240
75	Gabonese Republic	Gabonese	241
76	Republic of the Congo	Congo - Republic	242
77	Democratic Republic of the Congo [Zaire]	Congo - Democratic	243
78	Republic of Angola	Angola	244

79	Republic of Guinea-Bissau	Guinea - Bissau	245
80	Diego Garcia	Diego Garcia	246
81	Ascension	Ascension	247
82	Republic of Seychelles	Seychelles	248
83	Republic of the Sudan	Sudan	249
84	Rwandese Republic	Rwanda	250
85	Federal Democratic Republic of Ethiopia	Ethiopia	251
86	Somali Democratic Republic	Somali	252
87	Republic of Djibouti	Djibouti	253
88	Republic of Kenya	Kenya	254
89	United Republic of Tanzania	Tanzania	255
90	Republic of Uganda	Uganda	256
91	Republic of Burundi	Burundi	257
92	Republic of Mozambique	Mozambique	258
93	Republic of Zambia	Zambia	260
94	Republic of Madagascar	Madagascar	261
95	Republic of Zimbabwe	Zimbabwe	263
96	Republic of Namibia	Namibia	264
97	Malawi	Malawi	265
98	Kingdom of Lesotho	Lesotho	266
99	Republic of Botswana	Botswana	267
100	Kingdom of Swaziland	Swaziland	268
101	Islamic Federal Republic of the Comoros	Comoros	269
102	Collectivité territoriale de la République française Mayotte	Mayotte	270
103	Saint Helena	Saint Helena	290
104	Eritrea	Eritrea	291
105	Aruba	Aruba	297
106	Faroe Islands	Faroe Islands	298
107	Denmark Greenland	Greenland	299
108	Azores	Azores	348
109	Gibraltar	Gibraltar	350
110	Portugal	Portugal	351
111	Luxembourg	Luxembourg	352
112	Ireland	Ireland	353
113	Iceland	Iceland	354
114	Republic of Albania	Albania	355
115	Malta	Malta	356
116	Republic of Cyprus	Cyprus	357
117	Finland	Finland	358
118	Republic of Bulgaria	Bulgaria	359
119	Republic of Lithuania	Lithuania	370
120	Republic of Latvia	Latvia	371

121	Republic of Estonia	Estonia	372
122	Republic of Moldova	Moldova	373
123	Republic of Armenia	Armenia	374
124	Republic of Belarus	Belarus	375
125	Principality of Andorra	Andorra	376
126	Principality of Monaco	Monaco	377
127	Republic of San Marino	San Marino	378
128	Vatican City State	Vatican	379
129	Ukraine	Ukraine	380
130	Federal Republic of Yugoslavia	Yugoslavia	381
131	Republic of Croatia	Croatia	385
132	Republic of Slovenia	Slovenia	386
133	Bosnia and Herzegovina	Bosnia and Herzegovina	387
134	The Former Yugoslav Republic of Macedonia	Macedonia	389
135	Czech Republic	Czech	420
136	Slovak Republic	Slovak	421
137	Principality of Liechtenstein	Liechtenstein	423
138	Malvinas Falkland Islands	Falkland Islands	500
139	Belize	Belize	501
140	Republic of Guatemala	Guatemala	502
141	Republic of El Salvador	El Salvador	503
142	Republic of Honduras	Honduras	504
143	Nicaragua	Nicaragua	505
144	Costa Rica	Costa Rica	506
145	Republic of Panama	Panama	507
146	Saint Pierre and Miquelon (Collectivité territoriale de la République)	Saint Pierre and Miquelon	508
147	Republic of Haiti	Haiti	509
148	French Department of Guadeloupe	Guadeloupe	590
149	Republic of Bolivia	Bolivia	591
150	Guyana	Guyana	592
151	Ecuador	Ecuador	593
152	French Department of French Guiana	French Guiana	594
153	Republic of Paraguay	Paraguay	595
154	French Department of Martinique	Martinique	596
155	Republic of Suriname	Suriname	597
156	Eastern Republic of Uruguay	Uruguay	598
157	Netherlands Antilles	Netherlands Antilles	599
158	East Timor	East Timor	670
159	Guam	Guam	671
160	Cocos Keeling Island	Cocos Keeling Island	672
161	Brunei Darussalam	Brunei	673
162	Republic of Nauru	Nauru	674

163	Papua New Guinea	Papua New Guinea	675
164	Kingdom of Tonga	Tonga	676
165	Solomon Islands	Solomon Islands	677
166	Republic of Vanuatu	Vanuatu	678
167	Republic of Fiji	Fiji	679
168	Republic of Palau	Palau	680
169	Territoire français d'outre-mer Wallis and Futuna	Wallis and Futuna	681
170	Cook Islands	Cook Islands	682
171	Niue	Niue	683
172	American Samoa	Samoa American	684
173	Independent State of Samoa	Samoa Western	685
174	Republic of Kiribati	Kiribati	686
175	Territoire français d'outre-mer New Caledonia	New Caledonia	687
176	Tuvalu	Tuvalu	688
177	Territoire français d'outre-mer French Polynesia	Polynesia	689
178	Tokelau	Tokelau	690
179	Federated States of Micronesia	Micronesia	691
180	Republic of the Marshall Islands	Marshall Islands	692
181	Democratic People's Republic of Korea	Korea [North]	850
182	Hongkong	Hongkong	852
183	Macau	Macau	853
184	Kingdom of Cambodia	Cambodia	855
185	Lao People's Democratic Republic	Laos	856
186	People's Republic of Bangladesh	Bangladesh	880
187	Taiwan	Taiwan	886
188	Republic of Maldives	Maldives	960
189	Lebanon	Lebanon	961
190	Hashemite Kingdom of Jordan	Jordan	962
191	Syrian Arab Republic	Syria	963
192	Republic of Iraq	Iraq	964
193	State of Kuwait	Kuwait	965
194	Kingdom of Saudi Arabia	Saudi Arabia	966
195	Republic of Yemen	Yemen	967
196	Sultanate of Oman	Oman	968
197	Palestine	Palestine	970
198	United Arab Emirates	United Arab Emirates	971
199	State of Israel	Israel	972
200	State of Bahrain	Bahrain	973
201	State of Qatar	Qatar	974
202	Kingdom of Bhutan	Bhutan	975
203	Mongolia	Mongolia	976
204	Nepal	Nepal	977
205	Republic of Tajikistan	Tajikistan	992

206	Turkmenistan	Turkmenistan	993
207	Azerbaijani Republic	Azerbaijan	994
208	Georgia	Georgia	995
209	Kirghistan Republic	Kirghistan	996
210	Republic of Uzbekistan	Uzbekistan	998
211	Anguilla	Anguilla	1901
212	Antigua and Barbuda	Antigua and Barbuda	1902
213	Commonwealth of the Bahamas	Bahamas	1903
214	Barbados	Barbados	1904
215	Bermuda	Bermuda	1905
216	British Virgin Islands	British Virgin Islands	1906
217	Cayman Islands	Cayman Islands	1907
218	Commonwealth of Dominica	Dominica	1908
219	Dominican Republic	Dominican Republic	1909
220	Grenada	Grenada	1910
221	Jamaica	Jamaica	1912
222	Montserrat	Montserrat	1913
223	Commonwealth of the Northern Mariana Islands	Northern Mariana Islands	1914
224	Norfolk Island	Norfolk Island	1915
225	Puerto Rico	Puerto Rico	1916
226	Saint Kitts and Nevis	Saint Kitts and Nevis	1917
227	Saint Lucia	Saint Lucia	1918
228	Saint Vincent and the Grenadines	Saint Vincent and the Grenadines	1920
229	Serbia and Montenegro	Serbia and Montenegro	1921
230	Turks and Caicos Islands	Turks and Caicos Islands	1922
231	United States Virgin Islands	United States Virgin Islands	1923
232	Any other	Any other	9999

4.7 - Packing Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)			
APPLICABLE FOR FORMAT NUMBERS - F-16 a & b			
			30 09 2006
Serial Number	Code Master 7 - Packing Code Master	Short Form	Code
01	New Single Gunny Bag	Nw Single Gunny	10
02	Second Hand single Gunny bags	Single gunny2nd	11
03	New Double Gunny Bag	Nw Double Gunny	20
04	Second hand double gunny bags	Double gunny2nd	21
05	High Density Polythene Bags	HDP Lined Bag	30
06	Paper Bags - 5 Ply and over	Paper-5 Ply	50
07	Paper Bags - less than 5 ply	Paper < 5 Ply	60

08	Poly propylene bags	PP Bags	80
09	Bales(Fully Pressed)	Bales(F Press)	110
10	Barrel/Cask - New	Bar/Cask New	200
11	Barrel/Cask - Second Hand	Bar/Cask 2nd	210
12	Barrel/Cask - Bundles	Bundles	300
13	Bulk - Dry Cargo	Bulk Dry Cargo	310
14	Bulk - Liquid (Tanker)	Bulk Liquid	320
15	Drums - New Fibre Drums	New Fibre Drum	400
16	Drums - Second Hand Fibre Drums	2nd Fibre Drum	410
17	Drums - New Metallic Drums	New Metal Drum	420
18	Drums - Second Hand Metallic Drums	2nd Metal Drum	430
19	Container - Fully Enclosed	Cont-Full Encl	501
20	Container - Open Top	Cont-Open Top	511
21	Container - Insulated	Cont-Insulated	521
22	Container - Glass Carbuoys	Cont-Glass carb	531
23	Container - Cartons	Cont-Cartons	541
24	Special Purpose - Refrigerated	Sp Pur-Refrig	601
25	Carbuoy/Jars	Carbuoy/Jars	700
26	Cardboard Box/Carton	Card Box/Carton	710
27	Cylinder	Cylinder	720
28	Lift Van	Lift Van	740
29	Loose/Unpacked	Loose/Unpacked	750
30	Pallets	Pallets	770
31	Refrigerated/Cooled/Chilled	Cooled/Chilled	790
32	Rolls(Paper)	Rolls(Paper)	800
33	Skids	Skids	830
34	Tins	Tins	840
35	Polypacks	polypacks	841
36	Unitised	Unitised	850
37	Tankers	Tankers	860
38	Others	Others	899
39	Wooden Cases	Wooden Cases	900
40	Plywood chests for Tea with Aluminium lining	Tea Chests	910
41	Wooden Crates	Wooden Crates	920
42	Bottles in Cases	Bottles - Cases	930
43	Bottles in Cartons	Bottles-Cartons	940
99	Others	Others	990

4.8 - Conveyance Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)		
	APPLICABLE FOR FORMAT NUMBERS - F-16 a & b	
Serial Number	Code Master 8 - Conveyance Code Master	CODE
1	Rail	01
2	Road	02
3	Rail/ Road	03
4	Air	04
5	Courier	05
6	Ocean Transit	06
7	Composite	07
8	Inland Water	08
9	Coastal	09
10	Any other	99

4.9 - Type of Vessel Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)		
APPLICABLE FOR FORMAT NUMBERS - F-16 a & b		
Serial Number	Code Master 9 - Type of Vessel Code Master	CODE
01	Container	01
02	Bulk Carriers	02
03	Tanker	03
04	General Cargo	04
05	Coastal / Catamaran / Barges / Lighterage Vessels	05
06	Specialised Vessels	06
07	Any other	99

4.10- Type of Land Conveyance Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)		
APPLICABLE FOR FORMAT NUMBERS - F-16 a & b		
Serial Number	Code Master 10- Type of Land Conveyance Code Master	CODE
01	Container	01
02	Truck	02
03	Tanker	03
04	Railway Wagon	04
05	Specialised Vehicle of Trade (e.g.Car carrier, Refrigerated)	05
06	Other Vehicles	99

4. 11 - Type of Storage Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)		
APPLICABLE FOR FORMAT NUMBERS - F-16 a & b		
Sl. Number	Code Master 11 - Type of Storage Code Master	CODE
01	Railway Sidings	01
02	Air Port / Sea Port	02
03	Bonded Warehouse/ Customs	03
04	Transporters / C&F Godowns	04
05	Destination Site	05
06	Any other	99

4.12 - Type of Loss Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)		
APPLICABLE FOR FORMAT NUMBERS - F-16 a & b		
Serial Number	Code Master 12 - Type of Loss Code Master	CODE
1	Total Loss	11
2	Constructive Total Loss	12
3	Salvage Loss	16
4	Partial Loss/Repairs	21
5	Reimbursement/Benefits	31
6	General Average	81
7	Any other	99

4.13 - Cause of Loss Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)		
APPLICABLE FOR FORMAT NUMBERS - F-16 a & b		
		30 09 2006
Serial Number	Code Master 13 - Cause of Loss Code Master	Code
1	Stranding, grounding of vessel	2101
2	Sinking of Vessel	2102
3	Overturning of land conveyance	2103
4	Derailment of land conveyance	2104
5	Collision with or by the carrying vehicle/vessel/air craft	2105
6	Discharge at Port of distress	2106
7	Washing Overboard	2107
8	Breakage of Bridges	2111
9	Breakage of Cargo covered	2112
10	Non Delivery	2131
11	Short Delivery	2132
12	Decay of perishables due to failure of refrigeration	2133
13	Leakage/ Spillage	2134
14	Sea Water Damage	2135
15	Denting chipping and scratching	2136
16	Rust	2137
17	Mildew, fungus, mould etc	2138

18	Mud, Acid, Oil etc damage, contamination	2139
19	Taint	2140
20	Loading and Unloading Damages	2171
21	Improper Stowage	2172
22	Improper Handling during Transit	2173
23	Hook Damage	2174
24	Sling Loss, craft & lighter losses	2175
25	Tearing and Bursting of bags	2176
26	Insufficient Packing	2180
27	Insolvency, default of owners, managers, charterers, operators	2181
28	Free on Board cover losses	2182
29	Reforwarding Expenses	2191
30	Repacking Expenses	2192
31	Any other	2999

4.14 - Expenses Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)		
APPLICABLE FOR FORMAT NUMBERS - F-16 a & b		
Sl. Number	Code Master 14 - Expenses Code Master	Code
1	Expenses on Surveyors	1
2	Expenses on Investigations	2
3	Legal Expenses	3
4	Expenses on Fire Fighting	4
5	Expenses on Salvage and protection expenses	5
6	Expenses on other accounts	6
7	Any other	99

4.15 - Recovery Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)		
	APPLICABLE FOR FORMAT NUMBERS - F-16 a & b	
Sl. Number	Code Master 15 - Recovery Code Master	Code
1	General Average Recovery	1
2	Salvage Recovery	2
3	Recovery From Railway	3
4	Recovery From Motor Transport Co.	4
1	Recovery From Steamer Co.	5
2	Recovery From Port Trust	6
3	Recovery From Airways Authorities	7
4	Recovery From Postal Authorities	8
5	Recovery From Third Party	9
6	Recovery Of Erroneous Excess Payment	10
7	Recovery from Police Authorities	11
8	Recovery from Contractual Obligations	47
9	Contribution from other Party	48
10	Recovery - Others	49
11	Contribution from other policy	50
12	Any other	99

4.16 - Claim Payment Head Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)		
	APPLICABLE FOR FORMAT NUMBERS - F-16 a & b	
Serial Number	Code Master 16 - Claim Payment Head Code Master	Code
As per Insurer's own Code Master - attach copy		

4.17 - Rejection Code Master

DATA DICTIONARY FOR MARINE CARGO DATA (SECTION 64 UE)		
APPLICABLE FOR FORMAT NUMBERS - F-16 a & b		
Serial Number	Code Master 17 - Rejection Code Master	Code
1	Policy Not in force on Loss Date	101
2	Peril/Cause of Loss not covered in the Policy	102
3	Violation of Policy Conditions	103
4	Claimed Person/property not covered as on Loss Date	105
5	Claim occurred outside jurisdiction covered by Policy	106
6	Cover ceased due to Policy terms and conditions	107
7	Loss covered by other policies on the same property	108
8	Policy cancelled due to Cheque Dishonour	109
9	Violation of Section 64 VB	110
10	Claim within the excess/deductibles	112
11	Claim intimated after unreasonable delay	113
12	Claim documents submitted after unreasonable delay	114
13	Claim not supported by valid documents/information	115
14	No response even after three reminders	116
15	Claim not pursued by the Claimant	117
16	Claim withdrawn by Insured	118
17	Claimant deceased and no legal heir certificate	119
18	War and war like perils	120
19	Nuclear explosions and related perils	121
20	Consequential Loss, loss of earning, delay, market etc not covered	122
21	Fraud	123
22	Non disclosure of Material Information	124
23	Insured/Claimant does not have Insurable Interest	125
24	Duplicate Claim Number/Double registration	126
25	All Other causes not specifically mentioned	999

APPENDIX 1

MARINE CARGO DATA CONTROL SLIP

Reporting of data under Sec 64 UE of Insurance Act 1938 (as amended) - MARINE		
INSURER		
IRDA LICENSCE NO		
REPORTING PERIOD		
DATE OF SUBMISSION		
DATASET	NUMBER OF RECORDS	DATA FIGURE*
Marine Cargo Policy Data Table - F 16 a		
Marine Cargo Claims Data Table - F 16 b		
REPORTING DETAILS		
<i>TICK ONE</i>	<i>ORIGINAL</i>	<i>REVISED</i>
IF REVISED	DATE OF ORIGINAL SUBMISSION	REF: TAC QUERY CODE
SUBMISSION MEDIA	NUMBER	SENT DATE
CD		
EMAIL		
Submitted by:		
Name		
Designation		
Address		
Telephone number		
Fax number		
Mobile number		
Signature		
Date		
Remarks if any:		
N. B. *		
1. Data Figure for 'Marine Cargo Policy Data Table' is equal to sum of "Num Net Cargo Premium" column		
2. Data Figure for 'Claims Data Table' is equal to sum of "Num Cargo Claims Paid" column		

For Internal Use Only

DATASET - Number of Records - Data Figure - NO. RECORDS - Data Figure - Recon. Errors

F 16 (a)

F 16 (b)

SUBMISSION MEDIA NUMBER SENT DATE RECEIVED UPLOAD RETURNED Back-up

CD

E-MAIL

Submitted By:

Uploaded by:

Name for Follow-up:

Designation

Signature Checked by:

Date

Notes:

- 1.Data Figure for 'Marine Cargo Policy Data Table' is equal to sum of "Num_Net_Cargo_Premium" column
2. Data Figure for 'Claims Data Table' is equal to sum of "Num_Cargo_Claims_Paid" column
3. Where data figure does not reconcile with TAC figure, please reconcile using Appendix 2

APPENDIX 2

MARINE CARGO DATABASE RECONCILIATION SHEET

Company: Code:

Submission for Period

Policy & Endorsement Files

Data Figure:	TAC Figure	
Policy Premiums	Others (Pls Specify)	Total

Claims Paid Files

Data Figure:	TAC Figure
Claims Paid	
Adjustments	
Others (Please Specify)	
Total	

I hereby confirm the above figures to be correct. I hereby confirm that the above adjustments to the data figures are correct and reconcile the data amounts to our Balance sheet figures.

Compliance Officer
Name:
Signature:
Date:

Accounts-In-Charge
Name:
Signature:
Date: