

TARIFF ADVISORY COMMITTEE

**Electronic Equipment
Insurance
Database Reporting Manual**

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Introduction

The purpose of this manual is to provide a comprehensive reference guide for the reporting of EEI statistics to the Tariff Advisory Committee (TAC), National Data Repository for insurance. The data submitted to TAC will be used to build an industry database for EEI Class of Business with the following objectives:-

- i) To compile Periodic Market Reports
 - ii) To undertake Rating and Risk Classification Studies
 - iii) To perform Statistical Analysis
 - iv) To establish benchmarks for the industry
- To ensure smooth shift towards de-tariffed market

This manual aims to detail the relevant statistical fields to be captured and submitted by insurers. Proper front-end capturing of insured and claim data is therefore critical to the accurate reporting of data. The data dictionary attempts to create common standards, uniform understanding and consistent interpretations of all data terms. The data fields to be submitted have been carefully selected based on developments in more mature, liberalized markets so as to prepare insurers for eventual detariff scenario and possible removal of the tariff. It is therefore of critical importance that insurers invest sufficient resources in the beginning to ensure that both your company's database vis-à-vis data submissions to TAC are both complete and accurate. It is also pertinent to note that due to the dynamic nature of our business that the data fields listed in this manual are not exhaustive. It is therefore recommended that companies adopt the data specifications enclosed herein as a minimum standard, capturing additional data on insureds and risks, which the insurer feels may be important for their organization.

Chapter 1

1.1 Frequency of Reporting

All data shall be submitted on a quarterly basis. The deadline for submission of data for a particular quarter will be 21 days following the conclusion of the calendar quarter i.e. 21st April, 21st July, 21st October & 21st January.

1.2 Media For Submission of Data

Statistical data may be submitted using the following media:-

- i) CD
- ii) E-mail (tariff@vsnl.com) - (only for file size less than 2MB)

1.3 Technical Specifications

The data will be uploaded onto a server using the Windows 2003 operating system. Companies should therefore ensure that the data submitted is in a format that can be read by the above system.

The database software used to upload the data is SQL server and for statistical analyses SPSS package is used.

1.3.1 Filename

The data files submitted must have the following file naming convention:-

Insurer Code _ FormNo_Period_Submission

Where;

Insurer code will be the code allotted to each insurer

Period = year i.e. 0405 for 2004-2005

Submission = 0 for Original submission, 1 for 1st revised submission etc.

E.g.

Insurer Code : 999 Form No = EEI 5(a) : Period = 2004-05 Submission = Original

Filename : 999_EEI 5(a)_0405_0.txt

Chapter 2

2.1 General Rules

| | |
|----|---|
| 1 | Data should be submitted in text files only |
| 2 | All fields should be delimited by "double tilde" sign (~~) |
| 3 | File Name should indicate the Insurer Code, Form number Financial year and submission type - separated by underscores. Eg: 999_F06a_2004_05_O.txt (Insurer_Code "999", Form No: "F 06a", F/Y "2004-05" and submission "Original") |
| 4 | All amounts should be in actuals and rounded off to the nearest rupee. - value of other currencies are to be converted to INR |
| 5 | All date entries should be in "dd/mm/yyyy" format. |
| 6 | The sequence of the columns may not be changed and no column should be deleted or added. |
| 7 | Wherever TAC codes have been provided (in the Tariff or in the Annexures), please use TAC codes only. |
| 8 | Please ensure that data in respect of all offices of your company are in the above formats and that the same set of codes / 'Code Masters' are used in all your offices. |
| 9 | Codes used by individual companies should be mapped to TAC Codes. |
| 10 | All data submissions should be alongwith duly filled up Database Control Slip and signed by Authorised Signatory. |
| 11 | Unless specifically mentioned, data submissions will be made quarterly. |
| 12 | Details of all "Non-Nil" endorsements have to be submitted in the respective tables |
| 13 | Details of all "Non-Nil" changes in claims payments or provisions have to be submitted in the claims table |

| | |
|----|--|
| 14 | The updated position of endorsements / claims provisions etc. as on the date of submission should be submitted. Changes within the submission period need not be submitted. This is applicable for the first period (quarter) of reporting or the period of inception/ renewal of the policy. |
| 15 | In respect of changes made vide endorsements / revisions claims provisions etc. during subsequent periods of submission, only the incremental position should be submitted.) This is applicable for all subsequent periods (quarter) of reporting after the period of inception/ renewal of the policy |
| 16 | Give your remarks, if any, only in the "Remarks" fields provided. |
| 17 | "N" - indicates fields that are 'non-mandatory' till u/w year 31-3-2007 |
| 18 | Premium: The amount of premium on which the service tax is calculated may be given as "premium" for the purposes of this format. |
| 19 | Premium: In case of Co-insurance business, all co-insurers will give their share of premium along with their percentage of co-insurance share. All other details should be given for the full particulars as applicable. |
| 20 | Claims: In case of Co-insurance business, all co-insurers will give their share of claims along with their percentage of co-insurance share. All other details should be given for the full particulars as applicable. |

2.2 Data Reconciliation

Statistical Data

Statistical Data submitted to TAC must be reconciled with quarterly figures submitted to IRDA. The following criteria will be used for reconciliation.

- i) The sum of Num_Total_Premium field must be reconciled to Gross Premiums – Direct business (less return premiums) submitted to IRDA.
- ii) The sum of Num_Total_Claim_Amount_Paid_on_the_Loss must be reconciled to Gross Claims Paid – Direct business of quarterly returns submitted to IRDA
- iii) Total Outstanding Claims must be reconciled with Provision for Outstanding Claims – Direct Business (end of period).

Where the data does not reconcile to a company's financials, a reconciliation statement (see Appendix 2) must be submitted and certified by the Compliance Officer of the company.

2.3 Minimum Acceptance Criteria

Statistical Data

The first minimum acceptance criteria is that data must be within +/- 5% of IRDA figure i.e. $95\% < | \text{Data} / \text{IRDA} | < 105\%$

The second acceptance criteria is that not more than 10% of total number of records in quarterly submissions datasets are either

- i) incorrectly coded; or
- ii) have missing codes

Data with the following fields containing missing values will not be accepted:-

- i) Policy Number
- ii) Type of Claim
- iii) Policy Inception Date
- iv) All numerical fields are blank

Data not meeting the minimum acceptance criteria will be required to resubmit the complete dataset.

2.4 Control Slip

A control slip as specified in Appendix 1, must accompany each dataset submitted. In addition for data that does not reconcile with financials submitted to TAC (based on criteria in 2.3) a financial reconciliation must be submitted. All control slips must be signed by the Nominated Compliance Officer of the company. Where a financial reconciliation is submitted the control slip must also be signed by the company's Accounts-In-Charge/Financial Advisor.

Chapter **3**

3.1 Data Sets

There are 3 data set formats:-

- i) EEI Policy Data set
- ii) EEI Equipment Data Set
- iii) EEI Claim Data set

3.2 Data Format

All data submitted must be in text format.

ELECTRONIC EQUIPMENT INSURANCE DATA DICTIONARY (SECTION 64 UE)

EEI_MD_EDM_ICOW

Forms F-5(a), (b) & (c)

| Sl. No: | FIELD NAME | | Field Size | Data Dictionary Number | Type | Definition |
|---------|--|-----|------------|------------------------|---------|--|
| 1 | Txt_Pol_Name_Insurer | abc | 4 | 500001 | Text | Refer Insurer Code Master |
| 2 | Txt_Pol_Reporting_Year | abc | 9 | 500002 | Text | Mention Year in yyyy/yyyy format |
| 3 | Txt_Pol_Reporting_Quarter_Code | abc | 1 | 500003 | Text | '1' for First Qtr, '2' for Second Qtr, '3' for Third Qtr & '4' for Fourth Qtr. |
| 4 | Txt_Pol_Office_Code | abc | 6 | 500004 | Text | Unique Underwriting Office Code of Insurer |
| 5 | Txt_Pol_Policy_Number | abc | 30 | 500005 | Text | Give the Policy Number |
| 6 | Txt_Pol_Endt_Number | ab | 30 | 500006 | Text | Give the Endorsement Number |
| 7 | Txt_Pol_Endt_Reason_Code | a | 4 | 500007 | Text | Give Code as per Endorsement Reason Code Master |
| 8 | Txt_Pol_Endt_Reason | a | 30 | 500008 | Text | If Code not provided, give the Reasons for Policy level endorsement |
| 9 | Date_Pol_Policy_Year | abc | 9 | 500009 | Date | Indicate the Policy period in yyyy/yyyy format |
| 10 | Txt_Pol_Policy_Period | abc | 10 | 500010 | Text | Give period of the policy in number of days |
| 11 | Date_Pol_Endt_Year | abc | 9 | 500011 | Date | Indicate the period of Policy level endorsement in yyyy/yyyy format |
| 12 | Txt_Pol_Endt_Period | abc | 10 | 500012 | Text | Give period of Policy level endorsement in number of days |
| 13 | Num_Pol_Location_Pincode | ac | 6 | 500013 | Number | Give Pin Code Number of the Risk where it is situated |
| 14 | Txt_Pol_Basis_of_Indemnity_for_Equipments | bc | 10 | 500014 | Number | If basis of equipment indemnity is invoice cost of equipment -'0', if agreed value- '1', if replacement value- '2', for any other basis of indemnity- '3' |
| 15 | Boo_Pol_Whether_Floater_terms_applicable | | 1 | 500015 | Boolean | If Floater facility applicable -'1', otherwise -'0' |
| 16 | Num_Pol_Percentage_Escalation | | 5 | 500016 | nn.nn | Give the sum insured percentage towards the escalated value, in cases where escalation is opted. |
| 17 | Num_Pol_Number_of_Equipments_Indigenous_ | b | 10 | 500017 | Text | Give the Number of indigenous equipments among the insured equipments |
| 18 | Num_Pol_Number_of_Equipments_Imported | b | 3 | 500018 | Text | Give the Number of imported equipments among the insured equipments |
| 19 | Num_Pol_Number_of_Equipments_Portable | b | 10 | 500019 | Text | Give the Number of portable equipments among the insured equipments |
| 20 | Num_Pol_Number_of_Equipments_Fixed | b | 3 | 500020 | Text | Give the Number of fixed equipments among the insured equipments |
| 21 | Boo_Pol_Whether_Fire_and_allied_perils_deleted | ac | 3 | 500021 | Text | '0' if Fire & allied Perils deleted, '1' if Fire & allied Perils covered |
| 22 | Num_Pol_Indemnity_Period_Weeks | bc | 16 | 500022 | Number | Mention the indemnity period in weeks at policy level |
| 23 | Num_Pol_Sum_insured_for_equipment | bc | 16 | 500023 | Text | Total Sum Insured for equipment rounded off in Indian rupees - value of other currencies are to be converted to INR |

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|----|--|----|----|--------|--------|--|
| 24 | Num_Pol_Sum_Insured_System_software | bc | 16 | 500024 | | Total Sum Insured of System software included under hardware - rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 25 | Num_Pol_Sum_insured_External_Data_Media | bc | 16 | 500025 | Text | Total Sum Insured of External Data Media- rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 26 | Num_Pol_Sum_insured_for_increased_cost_of_working | bc | 16 | 500026 | Text | Total Sum Insured for Increased Cost of Working rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 27 | Num_Pol_Gross_Express_Freight_Overtime_Holiday_SI | a | 16 | 500027 | Number | Total Sum Insured at Policy level - for Gross Express Freight / Overtime / Holiday rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 28 | Num_Pol_Gross_Air_Freight_SI | a | 16 | 500028 | | Total Sum Insured at Policy level - for Gross Air Freight rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 29 | Num_Pol_Gross_Surrounding_Property_SI | a | 16 | 500029 | Number | Total Sum Insured at Policy level - for Gross Surrounding Property rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 30 | Num_Pol_Gross_Third_Party_Liability_SI | a | 16 | 500030 | Number | Total TP (Property plus Personal Injury) Liability Sum Insured on an Any One Year Basis -rounded off in Indian rupees - value of other currencies to be converted to INR |
| 31 | Num_Pol_Gross_Addl_Custom_Duty_SI | a | 16 | 500031 | Number | Total Sum Insured at Policy level - for Gross Addl. Customs Duty rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 32 | Num_Pol_Net_Premium_Hardware | b | 16 | 500032 | Number | Total Premium Hardware and system software - rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 33 | Num_Pol_Net_premium_External_Data_Media | b | 16 | 500033 | Number | Total Premium External Data Media rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 34 | Num_Pol_Net_Premium_Increased_Cost_of_Working | b | 16 | 500034 | Number | Total Premium Increased Cost of Working rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 35 | Num_Pol_Gross_Express_Freight_Overtime_Holiday_Premium | a | 16 | 500035 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Express Freight / Overtime / Holiday rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 36 | Num_Pol_Gross_Air_Freight_Premium | a | 16 | 500036 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Air Freight rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 37 | Num_Pol_Gross_Surrounding_Property_Premium | a | 16 | 500037 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Surrounding Property rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 38 | Num_Pol_Gross_TP_Premium | a | 16 | 500038 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross TP rounded off in Indian rupees - value of other currencies are to be converted to INR |

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| 39 | Num_Pol_Gross_Addl_Custom_Duty_Premium | a | | 16 | 500039 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Addl. Customs Duty rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 40 | Num_Pol_Premium_towards_terrorism | | N | 16 | 500040 | Number | Give the Premium towards terrorism cover - value of other currencies are to be rounded off & converted to INR |
| 41 | Num_Pol_Total_Premium | a | | 16 | 500041 | Number | Give the total Premium on the policy |
| 42 | Txt_Pol_Coinsurance_Status | a | | 1 | 500042 | Text | 0' for no coinsurance applicable, '1' for outgoing coinsurance - applicable for the leading insurer only, '2' for incoming coinsurance - applicable only when coinsurance share is accepted. |
| 43 | Num_Pol_Coinsurance_Share | a | | 5 | 500043 | nn.nn | Mention your share in percentage |
| 44 | Txt_Equip_Serial_Number_Equipment_or_Equipment_Type | | | 10 | 500044 | Text | Give the Serial Number as per policy / endorsement schedule |
| 45 | Txt_Equip_Occupancy | | | 3 | 500045 | Text | As per Fire Occupancy Codes |
| 46 | Num_Year_of_Manufacture | bc | | 10 | 500046 | Number | State how old is the equipment in months |
| 47 | Num_Indemnity_Period_Equipment_Weeks | bc | | 3 | 500047 | Number | Mention the indemnity period in weeks at equipment/ equipment type level. |
| 48 | Boo_Whether_Record_On_Equipment_Or_Type | | | 1 | 500048 | Boolean | If record on individual equipment - '0', if on equipment type - '1' |
| 49 | Txt_Equip_Type_Code | bc | | 3 | 500049 | text | Refer EEI Equipment Type Code Master |
| 50 | Txt_Equipment_Code | bc | n | 3 | 500050 | text | State EEI Equipment Code Master |
| 51 | Txt_Whether_Equipment_Indigenous_ | b | | 1 | 500051 | Text | If equipment indigenous '0', imported '1', otherwise - '2' |
| 52 | Boo_Whether_Equipment_Portable | b | | 1 | 500052 | Boolean | If equipment portable '0', otherwise - '1' |
| 53 | Num_Sum_insured_for_equipment_type | bc | | 16 | 500053 | Text | Sum Insured for equipment/ equipment type rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 55 | Num_Sum_insured_for_equipment | bc | | 16 | 500055 | Text | Sum Insured for equipment/ equipment rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 56 | Num_Sum_Insured_System_software | bc | | 16 | 500056 | Number | Sum Insured of System software included under hardware at equipment/ equipment type level - rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 57 | Num_Sum_insured_External_Data_Media | bc | | 16 | 500057 | Text | Total Sum Insured of External Data Media at equipment/ equipment type level - rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 58 | Num_Sum_insured_for_increased_cost_of_working_ | bc | | 16 | 500058 | Text | Total Sum Insured at equipment/ equipment type level for Increased Cost of Working rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 59 | Num_Pol_Gross_Express_Freight_Overtime_Holiday_SI | a | | 16 | 500059 | Number | Total Sum Insured at Policy level - for Gross Express Freight / Overtime / Holiday rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 60 | Num_Pol_Gross_Air_Freight_SI | a | | 16 | 500060 | Number | Total Sum Insured at Policy level - for Gross Air Freight rounded off in Indian rupees - value of other currencies are to be converted to INR |

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| 61 | Num_Pol_Gross_Surrounding_Property_SI | a | | 16 | 500061 | Number | Total Sum Insured at Policy level - for Gross Surrounding Property rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 62 | Num_Pol_Gross_Third_Party_Liability_SI | a | | 16 | 500062 | Number | Total TP (Property plus Personal Injury) Liability Sum Insured on an Any One Year Basis -rounded off in Indian rupees - value of other currencies to be converted to INR |
| 63 | Num_Pol_Gross_Addl_Custom_Duty_SI | a | | 16 | 500063 | Number | Total Sum Insured at Policy level - for Gross Addl. Customs Duty rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 64 | Num_Net_Premium_Hardware | b | | 16 | 500064 | Number | Total Premium Hardware and system software at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 65 | Net_premium_External_Data_Media | b | | 16 | 500065 | Number | Total Premium External Data Media at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 66 | Net_Premium_Increased_Cost_of_Working | b | | 16 | 500066 | Number | Total Premium Increased Cost of Working at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 67 | Num_Premium_towards_terrorism | | N | 16 | 500067 | Number | Give the Premium towards terrorism cover - value of other currencies are to be rounded off & converted to INR |
| 68 | Num_Pol_Gross_Express_Freight_Overtime_Holiday_Premium | a | | 16 | 500068 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Express Freight / Overtime / Holiday rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 69 | Num_Pol_Gross_Air_Freight_Premium | a | | 16 | 500069 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Air Freight rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 70 | Num_Pol_Gross_Surrounding_Property_Premium | a | | 16 | 500070 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Surrounding Property rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 71 | Num_Pol_Gross_TP_Premium | a | | 16 | 500071 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross TP rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 72 | Num_Pol_Gross_Addl_Custom_Duty_Premium | a | | 16 | 500072 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Addl. Customs Duty rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 73 | Num_Pol_Total_Premium | a | | 16 | 500073 | Number | Give the total Premium of the equipment/ equipment type |
| 74 | Covered_by_valid_AMC_ | | | 3 | 500074 | Text | '0' if AMC valid, '1' if not covered |
| 75 | Covered_by_inhouse_competent_maintenance_facility | | | 3 | 500075 | Text | '0' if covered under inhouse maintenance, '1' if not covered. |
| 76 | Operational_hours_on_average_per_day | c | | 3 | 500076 | Number | Give the average number of operational hours per day of the equipment / equipment type |
| 77 | Operational_hours_on_average_per_month | c | | 3 | 500077 | Number | Give the average number of operational hours per month of the equipment / equipment type |
| 78 | Num_Indemnity_Period | c | | 3 | 500078 | Number | Mention Indemnity period in weeks (applicable for the ICW cover) |

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|-----|--|---|---|----|--------|---------|--|
| 79 | Num_Indemnity_limit | c | | 3 | 500079 | Number | Mention Indemnity Limit per 'computer hour' (24 computer hours are treated as a computer day) |
| 80 | Txt_Claim_number | | | 12 | 500080 | Text | Give the number given to the claim in the records |
| 81 | Num_Total_Amount_Claimed | a | | 16 | 500081 | Number | Give the Total Claim Amount |
| 82 | Date_of_Loss | c | | 10 | 500082 | Date | Date on which the loss/damage occurred in dd/mm/yyyy format |
| 83 | Time_of_Loss | c | | 5 | 500083 | hh.mm | Time at which the loss/damage occurred in 24 hour format (Hours and Minutes) |
| 84 | Date_of_Intimation | c | | 10 | 500084 | Date | Date on which the loss/damage intimated in dd/mm/yyyy format |
| 85 | Date_final_survey_report_received | c | | 10 | 500085 | Date | Date on which the loss/damage final survey report received in dd/mm/yyyy format |
| 86 | Date_first_claim_payment | c | | 10 | 500086 | Date | Date on which the first payment of loss/damage was made in dd/mm/yyyy format |
| 87 | Txt_Damage_Details | c | N | 30 | 500087 | Text | Give brief description of the damage details |
| 88 | Txt_Cause_of_Loss_Code | c | | 2 | 500088 | Text | Mention relevant "Cause of Loss Code Master" |
| 89 | Txt_Claim_purpose_being_served_when_equipment_broke_down | | | 30 | 500089 | Text | Give the details on the functions of the equipment at the time of break down |
| 90 | Txt_Whether_repairs_or_replacement_required | | | 1 | 500090 | Text | For repair, '1', for replacement '0', '2' replacement allowed in lieu of repairs |
| 91 | Num_Mandays_required_for_reconstruction_of_data | n | | 4 | 500091 | Number | Number of man-days required for reconstruction of data |
| 92 | Num_Cost_of_mandays | n | | 16 | 500092 | Number | Indicate cost of mandays in Indian Rs. |
| 93 | Boo_whether_AMC_in_force | | | 1 | 500093 | Text | '0' if AMC / warranty in force, '1' if not covered |
| 94 | Boo_whether_Covered_by_inhouse_maintenance_facility | | | 1 | 500094 | Text | '0' if covered under inhouse maintenance, '1' if not covered. |
| 95 | Number_of_Equipments_Indigenous | b | | 5 | 500095 | Number | Give the Number of indigenous equipments under the Equipment Type given above |
| 96 | Number_of_Equipments_Imported | b | | 5 | 500096 | Number | Give the Number of imported equipments under the Equipment Type given above |
| 97 | Number_of_Equipments_Portable | b | | 5 | 500097 | Number | Give the Number of portable equipments under the Equipment Type given above |
| 98 | Number_of_Equipments_Fixed | b | | 5 | 500098 | Number | Give the Number of fixed equipments under the Equipment Type given above |
| 99 | Boo_Whether_Excess_Applied_on_SI_or_Claim | c | | 16 | 500099 | Boolean | If Excess applied on Sum Insured - 0, If Excess applied on Claim '1' |
| 100 | Num_Equipment_Excess_per | c | | 16 | 500100 | Number | Give the excess applied on equipment (hardware plus system software included under hardware - as percentage of the Sum Insured, if applicable. |
| 101 | Num_Equipment_Excess_amt | c | | 16 | 500101 | Number | Give the excess applied on equipment (hardware plus system software included under hardware - as amount of the Claim amount, if applicable. |
| 102 | Num_Excess_per_on_External_data_media | c | | 16 | 500102 | Number | Give the excess applied on external data media as percentage of the Sum Insured. |
| 103 | Num_Time_Excess_ICOW_hours | c | | 16 | 500103 | Number | Give the excess on increased cost of working (ICOW) - in 'computer hour' (24 computer hours are treated as a computer day) |
| 104 | Num_ICOW_Personnel_Expenses_amt | c | | 16 | 500104 | Number | Give the amount of personnel expenses on ICOW |
| 105 | Num_ICOW_Transportation_of_Materials_Cost | c | | 16 | 500105 | Number | Give the amount of transportation of materials cost on ICOW |
| 106 | Num_Cost_of_reconstruction_of_data_media | c | | 16 | 500106 | Number | Give the exact amount |

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|-----|--|---|----|--------|--------|--|
| 107 | Num_Period_for_reconstruction_of_data_media | c | 4 | 500107 | Number | Give the exact period taken in days |
| 108 | Num_Net_Claim_Equipment | b | 16 | 500108 | Number | Total Claim Amount Hardware and system software at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 109 | Num_Net_Claim_External_Data_Media | b | 16 | 500109 | Number | Total Claim Amount External Data Media at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 110 | Num_Net_Claim_Increased_Cost_of_Working | b | 16 | 500110 | Number | Total Claim Amount Increased Cost of Working at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 111 | Num_Net_Claim_Gross_Express_Freight_Overtime_Holiday | | 16 | 500111 | Number | Total Claim Amount Gross Express Freight Overtime Holiday at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 112 | Num_Net_Claim_Air_Freight | a | 16 | 500112 | Number | Total Claim Amount Air Freight at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 113 | Num_Net_Claim_Surrounding_Property | a | | 500113 | Number | Total Claim Amount surrounding property at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 114 | Num_Net_Claim_Third_Party_Liability | a | 16 | 500114 | Number | Total Claim Amount Third Party Liability at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 115 | Num_Net_Claim_Addl_Custom_Duty | a | 16 | 500115 | Number | Total Claim Amount Additional Custom Duty at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 116 | Num_Salvage | | 16 | 500116 | Number | Indicate the total value of salvage recovered / adjusted in Indian Rupees |
| 117 | Num_Total_expenses_incurred_towards_claim_settlement | | 16 | 500117 | | Give the expenses incurred in settling the claim rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 118 | Num_Claim_paid_Equipment | c | 16 | 500118 | Number | Claim paid on Equipment Hardware including System Software rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 119 | Num_Claim_paid_EDM | c | 16 | 500119 | Number | Give the Claim paid on Electronic Data Media rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 120 | Num_Claim_paid_ICOW | c | 16 | 500120 | Number | Give the Claim paid on Increased Cost of Working Give the rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 121 | Num_Opening_Claims_Provision | c | 16 | 500121 | Number | Outstanding Claims Provision at the beginning of the year - rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 122 | Num_Closing_Claims_Provision | c | 16 | 500122 | Number | Outstanding Claims Provision at the end of the year - rounded off in Indian rupees - value of other currencies are to be converted to INR |

| | | | | | | | |
|-----|-------------------------------------|---|---|----|--------|--------|--|
| 123 | Date_of_payment | c | | 16 | 500123 | Number | Date on which the claim is settled in dd/mm/yyyy format |
| 124 | Num_amount_deducted_depreciation | c | | 10 | 500124 | Date | Amount deducted due to depreciation rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 125 | Total_Claim_amount_paid_on_the_loss | | | 16 | 500125 | Number | Amount paid by the insurer towards the claim |
| 126 | Total_amount_paid_towards_expenses | c | | 16 | 500126 | Number | Amount paid towards Surveyors/Investigation/Advocates/Arbitrator etc |
| 127 | Txt_Peril_Claim_Reason_Expenses | c | | 16 | 500127 | Number | Mention Code from Expenses Code Master (Give additional Records for each Expenses Head Code) |
| 128 | Txt_Claim_Recovery_Code | d | | 16 | 500128 | Number | Mention Code from Recovery Code Master where paid amount is negative |
| 129 | Num_Adjusted_Recovered | c | | 16 | 500129 | Number | Total amount recovered after settlement rounded off in Indian rupees - value of other currencies is to be converted to INR. This figure need not be tallied with the Claims Paid |
| 130 | Txt_Claim_Reason_Rejection | c | | 16 | 500130 | Text | If claim was rejected, give reasons for such rejection as per Rejection Code Master |
| 131 | Num_Amount_Underinsuraance | c | | 30 | 500131 | Number | Amount deducted due to underinsurance rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 132 | Num_Percent_Underinsurance | c | N | 16 | 500132 | Number | Percentage of deduction due to underinsurance rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 133 | Txt_Claims_Remarks | c | N | 16 | 500133 | Text | Free text entry |

POLICY DATA TABLE FOR ELECTRONIC EQUIPMENT INSURANCE DATA (SECTION 64 UE)

| EEI POLICY_MD_EDM_ICOW | | | | | | F-5(a) |
|------------------------|--|-----|------------|------------------------|---------|---|
| Sl. No: | FIELD NAME | | Field Size | Data Dictionary Number | Type | Definition |
| 1 | Txt_Name_Insurer | abc | 4 | 500001 | Text | Refer Insurer Code Master |
| 2 | Txt_Reporting_Year | abc | 9 | 500002 | Text | Mention Year in yyyy/yyyy format |
| 3 | Txt_Reporting_Quarter_Code | abc | 1 | 500003 | Text | '1' for First Qtr, '2' for Second Qtr, '3' for Third Qtr & '4' for Fourth Qtr. |
| 4 | Txt_Office_Code | abc | 6 | 500004 | Text | Unique Underwriting Office Code of Insurer |
| 5 | Txt_Policy_Number | abc | 30 | 500005 | Text | Give the Policy Number |
| 6 | Txt_Endt_Number | ab | 30 | 500006 | Text | Give the Endorsement Number |
| 7 | Txt_Endt_Reason_Code | a | 4 | 500007 | Text | Give Code as per Endorsement Reason Code Master |
| 8 | Txt_Endt_Reason | a | 30 | 500008 | Text | If Code not provided, give the Reasons for Policy level endorsement |
| 9 | Date_Policy_Year | abc | 9 | 500009 | Date | Indicate the Policy period in yyyy/yyyy format |
| 10 | Txt_Policy_Period | abc | 10 | 500010 | Text | Give period of the policy in number of days |
| 11 | Date_Endt_Year | abc | 9 | 500011 | Date | Indicate the period of Policy level endorsement in yyyy/yyyy format |
| 12 | Txt_Endt_Period | abc | 10 | 500012 | Text | Give period of Policy level endorsement in number of days |
| 13 | Num_Location_Pincode | ac | 6 | 500013 | Number | Give Pin Code Number of the Risk where it is situated |
| 14 | Txt_Basis_of_Indemnity_for_Equipments | bc | 10 | 500014 | Number | If basis of equipment indemnity is invoice cost of equipment -'0', if agreed value- '1', if replacement value- '2', for any other basis of indemnity- '3' |
| 15 | Boo_Whether_Floater_terms_applicable | | 1 | 500015 | Boolean | If Floater facility applicable -'1', otherwise -'0' |
| 16 | Num_Pol_Percentage_Escalation | | 5 | 500016 | nn.nn | Give the sum insured percentage towards the escalated value, in cases where escalation is opted. |
| 17 | Number_of_Equipments_Indigenous | b | 10 | 500017 | Text | Give the Number of indigenous equipments among the insured equipments |
| 18 | Number_of_Equipments_Imported | b | 3 | 500018 | Text | Give the Number of imported equipments among the insured equipments |
| 19 | Number_of_Equipments_Portable | b | 10 | 500019 | Text | Give the Number of portable equipments among the insured equipments |
| 20 | Number_of_Equipments_Fixed | b | 3 | 500020 | Text | Give the Number of fixed equipments among the insured equipments |
| 21 | Boo_Whether_Fire_&_allied_perils_deleted | ac | 3 | 500021 | Text | '0' if Fire & allied Perils deleted, '1' if Fire & allied Perils covered |
| 22 | Num_Indemnity_Period_Weeks | bc | 16 | 500022 | Number | Mention the indemnity period in weeks at policy level |
| 23 | Num_Sum_insured_for_equipment | bc | 16 | 500023 | Text | Total Sum Insured for equipment rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 24 | Num_Sum_Insured_System_software | bc | 16 | 500024 | Number | Total Sum Insured of System software included under hardware - rounded off in Indian rupees - value of other currencies are to be converted to INR |

| | | | | | | | |
|----|--|----|--|----|--------|--------|--|
| 25 | Num_Sum_insured_External_Data_Media | bc | | 16 | 500025 | Text | Total Sum Insured of External Data Media- rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 26 | Num_Sum_insured_for_increased_cost_of_working | bc | | 16 | 500026 | Text | Total Sum Insured for Increased Cost of Working rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 27 | Num_Pol_Gross_Express_Freight_Overtime_Holiday_SI | a | | 16 | 500027 | Number | Total Sum Insured at Policy level - for Gross Express Freight / Overtime / Holiday rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 28 | Num_Pol_Gross_Air_Freight_SI | a | | 16 | 500028 | Number | Total Sum Insured at Policy level - for Gross Air Freight rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 29 | Num_Pol_Gross_Surrounding_Property_SI | a | | 16 | 500029 | Number | Total Sum Insured at Policy level - for Gross Surrounding Property rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 30 | Num_Pol_Gross_Third_Party_Liability_SI | a | | 16 | 500030 | Number | Total TP (Property plus Personal Injury) Liability Sum Insured on an Any One Year Basis -rounded off in Indian rupees - value of other currencies to be converted to INR |
| 31 | Num_Pol_Gross_Addl_Customs_Duty_SI | a | | 16 | 500031 | Number | Total Sum Insured at Policy level - for Gross Addl. Customs Duty rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 32 | Num_Net_Premium_Hardware | b | | 16 | 500032 | Number | Total Premium Hardware and system software - rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 33 | Net_premium_External_Data_Media | b | | 16 | 500033 | Number | Total Premium External Data Media rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 34 | Net_Premium_Increased_Cost_of_Working | b | | 16 | 500034 | Number | Total Premium Increased Cost of Working rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 35 | Num_Pol_Gross_Express_Freight_Overtime_Holiday_Premium | a | | 16 | 500035 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Express Freight / Overtime / Holiday rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 36 | Num_Pol_Gross_Air_Freight_Premium | a | | 16 | 500036 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Air Freight rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 37 | Num_Pol_Gross_Surrounding_Property_Premium | a | | 16 | 500037 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Surrounding Property rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 38 | Num_Pol_Gross_TP_Premium | a | | 16 | 500038 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross TP rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 39 | Num_Pol_Gross_Addl_Customs_Duty_Premium | a | | 16 | 500039 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Addl. Customs Duty rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 40 | Num_Premium_towards_terrorism | N | | 16 | 500040 | Number | Give the Premium towards terrorism cover - value of other currencies are to be rounded off & converted to INR |
| 41 | Num_Total_Premium | a | | 16 | 500041 | Number | Give the total Premium on the policy |

| | | | | | | | |
|----|----------------------------|---|--|---|--------|-------|--|
| 42 | Txt_Pol_Coinsurance_Status | a | | 1 | 500042 | Text | 0' for no coinsurance applicable, '1' for outgoing coinsurance - applicable for the leading insurer only, '2' for incoming coinsurance - applicable only when coinsurance share is accepted. |
| 43 | Num_Pol_Coinsurance_Share | a | | 5 | 500043 | nn.nn | Mention your share in percentage |

EQUIPMENT DATA TABLE FOR ELECTRONIC EQUIPMENT INSURANCE DATA
(SECTION 64 UE)

| EEI EQUIPMENT / EQUIPMENT TYPE MD_EDM_ICOW | | | | | | F-5 (b) |
|--|---|-----|------------|------------------------|---------|---|
| Sl. No | FIELD NAME | | Field Size | Data Dictionary Number | Type | Definition |
| 1 | Txt_Name_Insurer | abc | 4 | 500001 | Text | Refer Insurer Code Master |
| 2 | Txt_Reporting_Year | abc | 9 | 500002 | Text | Mention Year in yyyy/yyyy format |
| 3 | Txt_Reporting_Quarter_Code | abc | 1 | 500003 | Text | '1' for First Qtr, '2' for Second Qtr, '3' for Third Qtr & '4' for Fourth Qtr. |
| 4 | Txt_Office_Code | abc | 6 | 500004 | Text | Unique Underwriting Office Code of Insurer |
| 5 | Txt_Policy_Number | abc | 30 | 500005 | Text | Give the Policy Number |
| 6 | Txt_Endt_Number | ab | 30 | 500006 | Text | Give the Endorsement Number |
| 7 | Txt_Endt_Reason_Code | a | 4 | 500007 | Text | Give Code as per Endorsement Reason Code Master |
| 8 | Txt_Endt_Reason | a | 30 | 500008 | Text | If Code not provided, give the Reasons for Policy level endorsement |
| 9 | Date_Policy_Year | abc | 9 | 500009 | Date | Indicate the Policy period in yyyy/yyyy format |
| 10 | Txt_Policy_Period | abc | 10 | 500010 | Text | Give period of the policy in number of days |
| 11 | Date_Endt_Year | abc | 9 | 500011 | Date | Indicate the period of Policy level endorsement in yyyy/yyyy format |
| 12 | Txt_Endt_Period | abc | 5 | 500012 | Number | Give period of Policy level endorsement in number of days |
| 13 | Sr_No_Equipment_or_Equipment_Type | | 10 | 500044 | Text | Give the Serial Number as per policy / endorsement schedule |
| 14 | Occupancy | | 3 | 500045 | Text | As per Fire Occupancy Codes |
| 15 | Num_Year_of_Manufacture | bc | 10 | 500046 | Number | State how old is the equipment in months |
| 16 | Num_Indemnity_Period_Equipment_Weeks | bc | 3 | 500047 | Number | Mention the indemnity period in weeks at equipment/equipment type level. |
| 17 | Boo_Whether_Record_On_Equipment_Or_Type | | 1 | 500048 | Boolean | If record on individual equipment - '0', if on equipment type - '1' |
| 18 | Txt_Equip_Type_Code | bc | 3 | 500049 | text | Refer EEI Equipment Type Code Master |
| 19 | Txt_Equipment_Code | bc | 3 | 500050 | text | State EEI Equipment Code Master |
| 20 | Txt_Whether_Equipment_Indigenous | b | 1 | 500051 | Text | If equipment indigenous '0', imported '1', otherwise - '2' |
| 21 | Boo_Whether_Equipment_Portable | b | 1 | 500052 | Boolean | If equipment portable '0', otherwise - '1' |
| 22 | Boo_Whether_Equipment_Fixed | b | 1 | 500053 | Text | If equipment fixed '0', otherwise - '1' |
| 23 | Num_Sum_insured_for_equipment_type | bc | 16 | 500054 | Text | Sum Insured for equipment/ equipment type rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 24 | Num_Sum_insured_for_equipment | bc | 16 | 500055 | Text | Sum Insured for equipment/ equipment rounded off in Indian rupees - value of other currencies are to be converted to INR |

| | | | | | | | |
|----|--|----|---|----|--------|--------|--|
| 25 | Num_Sum_Insured_System_software | bc | | 16 | 500056 | Number | Sum Insured of System software included under hardware at equipment/ equipment type level - rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 26 | Num_Sum_insured_External_Data_Media | bc | | 16 | 500057 | Text | Total Sum Insured of External Data Media at equipment/ equipment type level - rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 27 | Num_Sum_insured_for_increased_cost_of_working_ | bc | | 16 | 500058 | Text | Total Sum Insured at equipment/ equipment type level for Increased Cost of Working rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 22 | Num_Pol_Gross_Express_Freight_Overtime_Holiday_SI | a | | 16 | 500059 | Number | Total Sum Insured at Policy level - for Gross Express Freight / Overtime / Holiday rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 23 | Num_Pol_Gross_Air_Freight_SI | a | | 16 | 500060 | Number | Total Sum Insured at Policy level - for Gross Air Freight rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 24 | Num_Pol_Gross_Surrounding_Property_SI | a | | 16 | 500061 | Number | Total Sum Insured at Policy level - for Gross Surrounding Property rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 26 | Num_Pol_Gross_Third_Party_Liability_SI | a | | 16 | 500062 | Number | Total TP (Property plus Personal Injury) Liability Sum Insured on an Any One Year Basis -rounded off in Indian rupees - value of other currencies to be converted to INR |
| 27 | Num_Pol_Gross_Addl_Custom_Duty_SI | a | | 16 | 500063 | Number | Total Sum Insured at Policy level - for Gross Addl. Customs Duty rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 28 | Num_Net_Premium_Hardware | b | | 16 | 500064 | Number | Total Premium Hardware and system software at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 29 | Net_premium_External_Data_Media | b | | 16 | 500065 | Number | Total Premium External Data Media at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 30 | Net_Premium_Increased_Cost_of_Working | b | | 16 | 500066 | Number | Total Premium Increased Cost of Working at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 28 | Num_Premium_towards_terrorism | | N | 16 | 500067 | Number | Give the Premium towards terrorism cover - value of other currencies are to be rounded off & converted to INR |
| 29 | Num_Pol_Gross_Express_Freight_Overtime_Holiday_Premium | a | | 16 | 500068 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Express Freight / Overtime / Holiday rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 30 | Num_Pol_Gross_Air_Freight_Premium | a | | 16 | 500069 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Air Freight rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 31 | Num_Pol_Gross_Surrounding_Property_Premium | a | | 16 | 500070 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Surrounding Property rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 32 | Num_Pol_Gross_TP_Premium | a | | 16 | 500071 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross TP rounded off in Indian rupees - value of other currencies are to be converted to INR |

| | | | | | | |
|----|---|---|----|--------|--------|--|
| 33 | Num_Pol_Gross_Addl_Custom_Duty_Premium | a | 16 | 500072 | Number | Total Net Premium at Policy level excluding Service Tax - for Gross Addl. Customs Duty rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 32 | Num_Total Premium | a | 16 | 500073 | Number | Give the total Premium of the equipment/ equipment type |
| 33 | Covered by valid AMC | | 3 | 500074 | Text | '0' if AMC valid, '1' if not covered |
| 34 | Covered by inhouse competent maintenance facility | | 3 | 500075 | Text | '0' if covered under inhouse maintenance, '1' if not covered. |
| 35 | Operational hours on average per day | c | 3 | 500076 | Number | Give the average number of operational hours per day of the equipment / equipment type |
| 36 | Operational hours on average per month | c | 3 | 500077 | Number | Give the average number of operational hours per month of the equipment / equipment type |

CLAIMS DATA TABLE FOR ELECTRONIC EQUIPMENT INSURANCE DATA (SECTION 64 UE)

| EEI CLAIM MD_EDM_ICOW | | | | | | F-5 ('c') |
|-----------------------|-----------------------------------|------|------------|------------------------|---------|---|
| Sl. No | FIELD NAME | | Field Size | Data Dictionary Number | Type | Definition |
| 1 | Txt_Name_Insurer | abc | 4 | 500001 | Text | Refer Insurer Code Master |
| 2 | Txt_Reporting_Year | abc | 9 | 500002 | Text | Mention Year in yyyy/yyyy format |
| 3 | Txt_Reporting_Quarter_Code | abc | 1 | 500003 | Text | '1' for First Qtr, '2' for Second Qtr, '3' for Third Qtr & '4' for Fourth Qtr. |
| 4 | Txt_Office_Code | abc | 6 | 500004 | Text | Unique Underwriting Office Code of Insurer |
| 5 | Txt_Policy_Number | abc | 30 | 500005 | Text | Give the Policy Number |
| 6 | Txt_Endt_Number | ab | 30 | 500006 | Text | Give the Endorsement Number |
| 7 | Txt_Endt_Reason_Code | a | 4 | 500007 | Text | Give Code as per Endorsement Reason Code Master |
| 8 | Txt_Endt_Reason | a | 30 | 500008 | Text | If Code not provided, give the Reasons for Policy level endorsement |
| 9 | Date_Policy_Year | abc | 9 | 500009 | Date | Indicate the Policy period in yyyy/yyyy format |
| 10 | Txt_Policy_Period | abc | 10 | 500010 | Text | Give period of the policy in number of days |
| 11 | Date_Endt_Year | abc | 9 | 500011 | Date | Indicate the period of Policy level endorsement in yyyy/yyyy format |
| 12 | Txt_Endt_Period | abc | 10 | 500012 | Text | Give period of Policy level endorsement in number of days |
| 13 | Sr_No_Equipment_or_Equipment_Type | | 10 | 500044 | Text | Give the Serial Number as per policy / endorsement schedule |
| 14 | Txt_Equip_Type_Code | bc | 10 | 500049 | text | Refer EEI Equipment Type Code Master |
| 15 | Txt_Equipment_Code | bc n | 10 | 500050 | text | State EEI Equipment Code Master |
| 16 | Txt_Whether_Equipment_Indigenous | b | 1 | 500051 | Text | If equipment indigenous '0', imported '1', otherwise - '2' |
| 17 | Boo_Whether_Equipment_Portable | b | 10 | 500052 | Boolean | If equipment portable '0', otherwise - '1' |
| 18 | Boo_Whether_Equipment_Fixed | b | 3 | 500053 | Text | If equipment fixed '0', otherwise - '1' |
| 19 | Num_Indemnity_Period | c | 3 | 500078 | Number | Mention Indemnity period in weeks (applicable for the ICW cover) |
| 20 | Num_Indemnity_Period_per_hour | c | 3 | 500079 | Number | Mention Indemnity Limit per 'computer hour' (24 computer hours are treated as a computer day) |
| 21 | Txt_Claim_number | | 12 | 500080 | Text | Give the number given to the claim in the records |
| 22 | Num_Total_Amount_Claimed | a | 16 | 500081 | Number | Give the Total Claim Amount |
| 23 | Date_of_Loss | c | 10 | 500082 | Date | Date on which the loss/damage occurred in dd/mm/yyyy format |
| 24 | Time_of_Loss | c | 5 | 500083 | hh.mm | Time at which the loss/damage occurred in 24 hour format (Hours and Minutes) |
| 25 | Date_of_Intimation | c | 10 | 500084 | Date | Date on which the loss/damage intimated in dd/mm/yyyy format |
| 26 | Date_final_survey_report_received | c | 10 | 500085 | Date | Date on which the loss/damage final survey report received in dd/mm/yyyy format |
| 27 | Date_first_claim_payment | c | 10 | 500086 | Date | Date on which the first payment of loss/damage was made in dd/mm/yyyy format |
| 28 | Txt_Damage_Details | c N | 30 | 500087 | Text | Give brief description of the damage details |

| | | | | | | | |
|----|--|---|--|----|--------|---------|--|
| 29 | Txt_Cause_of_Loss_Code | c | | 2 | 500088 | Text | Mention relevant "Cause of Loss Code Master" |
| 30 | Txt_Claim_purpose_being_served_when_equipment_broke_down | | | 30 | 500089 | Text | Give the details on the functions of the equipment at the time of break down |
| 31 | Txt_Whether_repairs_or_replacement_required | | | 1 | 500090 | Text | For repair, '1', for replacement '0', '2' replacement allowed in lieu of repairs |
| 32 | Num_Mandays_required_for_reconstruction_of_data | n | | 4 | 500091 | Number | Number of man-days required for reconstruction of data |
| 33 | Num_Cost_of_mandays | n | | 16 | 500092 | Number | Indicate cost of mandays in Indian Rs. |
| 34 | Boo_whether_AMC_in_force | | | 1 | 500093 | Text | '0' if AMC / warranty in force, "1' if not covered |
| 35 | Boo_whether_Covered_by_inhouse_maintenance_facility | | | 1 | 500094 | Text | '0' if covered under inhouse maintenance, "1' if not covered. |
| 36 | Number_of_Equipments_Indigenous | b | | 5 | 500095 | Number | Give the Number of indigenous equipments under the Equipment Type given above |
| 37 | Number_of_Equipments_Imported | b | | 5 | 500096 | Number | Give the Number of imported equipments under the Equipment Type given above |
| 38 | Number_of_Equipments_Portable | b | | 5 | 500097 | Number | Give the Number of portable equipments under the Equipment Type given above |
| 39 | Number_of_Equipments_Fixed | b | | 5 | 500098 | Number | Give the Number of fixed equipments under the Equipment Type given above |
| 40 | Boo_Whether_Excess_Applied_on_SI_or_Claim | c | | 16 | 500099 | Boolean | If Excess applied on Sum Insured - 0, If Excess applied on Claim '1' |
| 41 | Num_Equipment_Excess_per | c | | 16 | 500100 | Number | Give the excess applied on equipment (hardware plus system software included under hardware - as percentage of the Sum Insured, if applicable. |
| 42 | Num_Equipment_Excess_amt | c | | 16 | 500101 | Number | Give the excess applied on equipment (hardware plus system software included under hardware - as amount of the Claim amount, if applicable. |
| 43 | Num_Excess_per_on_External_data_media | c | | 16 | 500102 | Number | Give the excess applied on external data media as percentage of the Sum Insured. |
| 44 | Num_Time_Excess_ICOW_hours | c | | 16 | 500103 | Number | Give the excess on increased cost of working (ICOW) - in 'computer hour' (24 computer hours are treated as a computer day) |
| 45 | Num_ICOW_Personnel_Expenses_amt | c | | 16 | 500104 | Number | Give the amount of personnel expenses on ICOW |
| 46 | Num_ICOW_Transportation_of_Materials_Cost | c | | 16 | 500105 | Number | Give the amount of transportation of materials cost on ICOW |
| 47 | Num_Cost_of_reconstruction_of_data_media | c | | 16 | 500106 | Number | Give the exact amount |
| 48 | Num_Period_for_reconstruction_of_data_media | c | | 4 | 500107 | Number | Give the exact period taken in days |
| 49 | Num_Net_Claim_Equipment | b | | 16 | 500108 | Number | Total Claim Amount Hardware and system software at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 50 | Num_Net_Claim_External_Data_Media | b | | 16 | 500109 | Number | Total Claim Amount External Data Media at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |

| | | | | | | |
|----|--|---|----|--------|--------|--|
| 51 | Num_Net_Claim_Increased_Cost_of_Working | b | 16 | 500110 | Number | Total Claim Amount Increased Cost of Working at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 52 | Num_Net_Claim_Gross_Express_Freight_Overtime_Holiday | | 16 | 500111 | Number | Total Claim Amount Gross Express Freight Overtime Holiday at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 53 | Num_Net_Claim_Air_Freight | a | 16 | 500112 | Number | Total Claim Amount Air Freight at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 54 | Num_Net_Claim_Surrounding_Property | a | 16 | 500113 | Number | Total Claim Amount surrounding property at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 55 | Num_Net_Claim_Third_Party_Liability | a | 16 | 500114 | Number | Total Claim Amount Third Party Liability at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 56 | Num_Net_Claim_Addl_Custom_Duty | a | 16 | 500115 | Number | Total Claim Amount Additional Custom Duty at equipment/ equipment type level rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 57 | Num_Salvage | | 16 | 500116 | Number | Indicate the total value of salvage recovered / adjusted in Indian Rupees |
| 58 | Num_Total_expenses_incurred_towards_claim_settlement | | 16 | 500117 | Number | Give the expenses incurred in settling the claim rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 59 | Num_Claim_paid_Equipment | c | 16 | 500118 | Number | Claim paid on Equipment Hardware including System Software rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 60 | Num_Claim_paid_EDM | c | 16 | 500119 | Number | Give the Claim paid on Electronic Data Media rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 61 | Num_Claim_paid_ICOW | c | 16 | 500120 | Number | Give the Claim paid on Increased Cost of Working Give the rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 62 | Num_Opening_Claims_Provision | c | 16 | 500121 | Number | Outstanding Claims Provision at the beginning of the year - rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 63 | Num_Closing_Claims_Provision | c | 16 | 500122 | Number | Outstanding Claims Provision at the end of the year - rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 64 | Date_of_payment | c | 16 | 500123 | Number | Date on which the claim is settled in dd/mm/yyyy format |
| 65 | Num_amount_deducted_depreciation | c | 10 | 500124 | Date | Amount deducted due to depreciation rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 66 | Total_Claim_amount_paid_on_the_loss | | 16 | 500125 | Number | Amount paid by the insurer towards the claim |
| 67 | Total_amount_paid_towards_expenses | c | 16 | 500126 | Number | Amount paid towards Surveyors/ Investigation/ Advocates/ Arbitrator etc |
| 68 | Txt_Peril_Claim_Reason_Expenses | c | 16 | 500127 | Number | Mention Code from Expenses Code Master (Give additional Records for each Expenses Head Code) |

| | | | | | | | |
|----|------------------------------------|---|---|----|--------|--------|---|
| 69 | Txt_Claim_Recovery_Code | d | | 16 | 500128 | Number | Mention Code from Recovery Code Master where paid amount is negative |
| 70 | Num_Adjusted_Recovered | c | | 16 | 500129 | Number | Total amount recovered after settlement rounded off in Indian rupees - value of other currencies is to be converted to INR. This figure need not be tallied with the Claims Paid |
| 71 | Txt_Claim_Reason_Rejection | c | | 16 | 500130 | Text | If claim was rejected, give reasons for such rejection as per Rejection Code Master |
| 72 | Num_Amount_Underinsuraance | c | | 30 | 500131 | Number | Amount deducted due to underinsurance rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 73 | Num_Percent_Underinsuranc e | c | N | 16 | 500132 | Number | Percentage of deduction due to underinsurance rounded off in Indian rupees - value of other currencies are to be converted to INR |
| 74 | Txt_Claims_Remarks | c | N | 16 | 500133 | Text | Free text entry |

Chapter 4

Descriptor Fields

| DATA DICTIONARY FOR MB DATA (SECTION 64 UE) | | |
|---|---------------------------------|--------------------|
| MB : Policy/Occupancy/Claim | | |
| FORMAT NUMBER - MB-3 (a) (b) ('c) | | |
| Code Master Number | Code Master Name | Source/ Status |
| 1 | Insurer Code Master | Provided |
| 2 | Underwriting Office Code Master | Insurers' Own Code |
| 3 | Endorsement Reason Code Master | Provided |
| 4 | Occupancy Code Master | Provided |
| 5 | Type of Equipment Code Master | Provided |
| 6 | Equipment capacity Code Master | Provided |
| 7 | Cause of Loss Code Master | Provided |
| 8 | Rejection Code Master | Provided |
| 9 | Expenses Code Master | Provided |
| 10 | Claim Payment Head Code Master | Insurers' Own Code |
| 11 | Recovery Code Master | Provided |

| Serial Number | Code Master 1 - Insurer Code Master (Regn.No: with IRDA) | Code |
|----------------------|---|-------------|
| 1 | AGRICULTURAL INSURANCE CORPORATION OF INDIA | 126 |
| 2 | BAJAJ ALLIANZ GENERAL INSURANCE CO. LTD. | 113 |
| 3 | CHOLAMANADALAM MS GENERAL INSURANCE | 123 |
| 4 | ECGC OF INDIA LTD. | 124 |
| 5 | HDFC-CHUBB GENERAL INSURANCE | 125 |
| 6 | ICICI LOMBARD GENERAL INSURANCE CO. LTD. | 115 |
| 7 | IFFCO TOKIO GENERAL INSURANCE CO. LTD. | 106 |
| 8 | NATIONAL INSURANCE CO.LTD. | 58 |
| 9 | THE NEW INDIA ASSURANCE CO. LTD. | 90 |
| 10 | RELIANCE GENERAL INSURANCE CO.LTD. | 103 |
| 11 | ROYAL SUNDARAM ALLIANCE INSURANCE CO. LTD | 102 |
| 12 | TATA AIG GENERAL INSURANCE CO. LTD. | 108 |
| 13 | THE ORIENTAL INSURANCE CO. LTD. | 556 |
| 14 | UNITED INDIA INSURANCE CO. LTD. | 545 |

| Serial Number | Code Master 2 – Underwriting Office Code Master | Code |
|----------------------|--|-------------|
| | Insurer's own Code Master | |

| Serial Number | Code Master 3 - Endorsement Reason Code Master | Code |
|----------------------|---|-------------|
| 1 | Nil Endorsement | 1101 |
| 2 | Change In SI | 1110 |
| 3 | Change In Loading | 1111 |
| 4 | Change In Discount | 1112 |
| 5 | Change In Extensions | 1113 |
| 6 | Extension Of Policy Period | 1116 |
| 7 | Mid Term Coverage of EQFS Add on | 1119 |
| 8 | Non-Nil Endorsement | 1120 |
| 9 | Duplicate Policy | 1121 |
| 12 | Addition Of Block | 1125 |
| 13 | Deletion of Block | 1126 |
| 14 | Other Extra | 1127 |
| 15 | Other Refund | 1128 |
| 16 | Other Nil | 1129 |
| 17 | Cancellation Due To Cheque Dishonour | 1130 |
| 18 | Extra Endorsement Against Provisional Premium | 1131 |
| 19 | Refund Endorsement Against Provisional Premium | 1132 |
| 20 | Nil Endorsement Against Provisional Premium | 1133 |
| 21 | Cancellation Due To Data Entry Error | 1135 |
| 22 | Cancellation Of Policy | 1140 |
| 23 | Risk Improvement/Enhancement | 1151 |
| 24 | Details Entry For Policy With Large Schedule | 1152 |
| 25 | Change in Special Peril | 1164 |
| 26 | Reinstatement | 1186 |
| 27 | Change in PaidUp Capital | 1189 |
| 28 | Co-Insurance Modification | 1191 |
| 29 | Service Tax Adjustment | 1193 |

| Code Master 4: Occupancy Code Master | | |
|---|--|-------------|
| Sl. No: | Industry Description | Code |
| 1 | Soybean Farming | 11111101 |
| 2 | Wheat Farming | 11111401 |
| 3 | Corn Farming | 11111501 |
| 4 | Rice Farming | 11111601 |
| 5 | All Other Grain Farming | 11111991 |
| 6 | Potato Farming | 11112111 |
| 7 | Apple Orchards | 11113311 |
| 8 | Grape Vineyards | 11113321 |
| 9 | Strawberry Farming | 11113331 |
| 10 | Other Noncitrus Fruit Farming | 11113392 |
| 11 | Food Crops Grown Under Cover | 11114191 |
| 12 | Nursery and Tree Production | 11114211 |
| 13 | Floriculture Production | 11114221 |
| 14 | Tobacco Farming | 11119101 |
| 15 | Cotton Farming | 11119201 |
| 16 | Sugarcane Farming | 11119301 |
| 17 | Peanut Farming | 11119921 |
| 18 | All Other Crop Farming | 11119991 |
| 19 | Dairy Cattle and Milk Production | 11121201 |
| 20 | Poultry Hatcheries | 11123401 |
| 21 | Sheep Farming | 11124101 |
| 22 | Goat Farming | 11124201 |
| 23 | Animal Aquaculture | 11125191 |
| 24 | Other Animal Production | 11129993 |
| 25 | Forestry and Logging | 11139991 |
| 26 | Fishing | 11141191 |
| 27 | Cotton Ginning | 11151111 |
| 28 | Farm Management Services | 11151161 |
| 29 | Agriculture, Forestry, Fishing and Hunting | 11199991 |
| 30 | Oil and Gas Extraction | 12111191 |
| 31 | Coal Mining | 12121191 |
| 32 | Iron Ore Mining | 12122101 |
| 33 | Gold Ore Mining | 12122211 |
| 34 | Silver Ore Mining | 12122221 |
| 35 | Copper, Nickel, Lead, and Zinc Mining | 12122391 |
| 36 | Metal Ore Mining | 12122992 |
| 37 | Stone Mining and Quarrying | 12123192 |
| 38 | Industrial Sand Mining | 12123221 |
| 39 | Other Nonmetallic Mineral Mining and Quarrying | 12123993 |
| 40 | Hydroelectric Power Generation | 12211111 |
| 41 | Nuclear Electric Power Generation | 12211131 |
| 42 | Electric Power Generation | 12211191 |
| 43 | Electric Power Distribution | 12211221 |
| 44 | Electric Power Transmission, Control, and Distribution | 12211291 |
| 45 | Natural Gas Distribution | 12212101 |
| 46 | Water Supply and Irrigation Systems | 12213101 |

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| 47 | Sewage Treatment Facilities | 12213201 |
| 48 | Water, Sewage and Other Systems | 12213991 |
| 49 | Construction of Buildings | 12369991 |
| 50 | Highway, Street, and Bridge Construction | 12373101 |
| 51 | Heavy and Civil Engineering Construction | 12379991 |
| 52 | Electrical Contractors | 12382101 |
| 53 | Specialty Trade Contractors | 12389993 |
| 54 | Animal Food Manufacturing | 13111191 |
| 55 | Flour Milling | 13112111 |
| 56 | Rice Milling | 13112121 |
| 57 | Grain and Oilseed Milling | 13112991 |
| 58 | Sugarcane Mills | 13113111 |
| 59 | Sugar Manufacturing | 13113191 |
| 60 | Sugar and Confectionery Product Manufacturing | 13113991 |
| 61 | Frozen Food Manufacturing | 13114191 |
| 62 | Dairy Product Manufacturing | 13115991 |
| 63 | Poultry Processing | 13116151 |
| 64 | Seafood Canning | 13117111 |
| 65 | Retail Bakeries | 13118111 |
| 66 | Snack Food Manufacturing | 13119192 |
| 67 | Coffee and Tea Manufacturing | 13119201 |
| 68 | All Other Food Manufacturing | 13119991 |
| 69 | Soft Drink Manufacturing | 13121111 |
| 70 | Bottled Water Manufacturing | 13121121 |
| 71 | Ice Manufacturing | 13121131 |
| 72 | Breweries | 13121201 |
| 73 | Distilleries | 13121401 |
| 74 | Beverage Manufacturing | 13121991 |
| 75 | Cigarette Manufacturing | 13122211 |
| 76 | Tobacco Product Manufacturing | 13122292 |
| 77 | Yarn Spinning Mills | 13131111 |
| 78 | Thread Mills | 13131131 |
| 79 | Fabric Mills | 13132991 |
| 80 | Textile Mills | 13139991 |
| 81 | Textile Furnishings Mills | 13141991 |
| 82 | Textile Product Mills | 13149994 |
| 83 | Hosiery and Sock Mills | 13151191 |
| 84 | Apparel Knitting Mills | 13151991 |
| 85 | Apparel Manufacturing | 13159993 |
| 86 | Rubber and Plastics Footwear Manufacturing | 13162111 |
| 87 | Luggage Manufacturing | 13169911 |
| 88 | Leather and Allied Product Manufacturing | 13169992 |
| 89 | Sawmills | 13211131 |
| 90 | Veneer, Plywood, and Engineered Wood Product Manufacturing | 13212192 |
| 91 | Other Wood Product Manufacturing | 13219993 |
| 92 | Pulp Mills | 13221101 |
| 93 | Newsprint Mills | 13221221 |
| 94 | Paper Mills | 13221291 |
| 95 | Paperboard Mills | 13221301 |
| 96 | Stationery Product Manufacturing | 13222391 |

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|-----|---|----------|
| 97 | Paper Manufacturing | 13229991 |
| 98 | Digital Printing | 13231151 |
| 99 | Other Commercial Printing | 13231191 |
| 100 | Petroleum Refineries | 13241101 |
| 101 | Petroleum and Coal Products Manufacturing | 13241993 |
| 102 | Petrochemical Manufacturing | 13251101 |
| 103 | Industrial Gas Manufacturing | 13251201 |
| 104 | Inorganic Dye and Pigment Manufacturing | 13251311 |
| 105 | Synthetic Dye and Pigment Manufacturing | 13251391 |
| 106 | Alkalies and Chlorine Manufacturing | 13251811 |
| 107 | Carbon Black Manufacturing | 13251821 |
| 108 | Other Basic Inorganic Chemical Manufacturing | 13251891 |
| 109 | Gum and Wood Chemical Manufacturing | 13251911 |
| 110 | Synthetic Rubber Manufacturing | 13252121 |
| 111 | Cellulosic Organic Fiber Manufacturing | 13252211 |
| 112 | Artificial and Synthetic Fibers and Filaments Manufacturing | 13252291 |
| 113 | Fertilizer Manufacturing | 13253191 |
| 114 | Pesticide, Fertilizer, and Other Agricultural Chemical Manufacturing | 13253991 |
| 115 | Pharmaceutical and Medicine Manufacturing | 13254191 |
| 116 | Paint and Coating Manufacturing | 13255101 |
| 117 | Adhesive Manufacturing | 13255201 |
| 118 | Soap and Other Detergent Manufacturing | 13256111 |
| 119 | Printing Ink Manufacturing | 13259101 |
| 120 | Explosives Manufacturing | 13259201 |
| 121 | Photographic Film, Paper, Plate, and Chemical Manufacturing | 13259921 |
| 122 | All Other Chemical Product and Preparation Manufacturing | 13259991 |
| 123 | Chemical Manufacturing | 13259992 |
| 124 | Plastics Bag Manufacturing | 13261111 |
| 125 | Plastics Bottle Manufacturing | 13261601 |
| 126 | Other Plastics Product Manufacturing | 13261992 |
| 127 | Tire Manufacturing (except Retreading) | 13262111 |
| 128 | Tire Retreading | 13262121 |
| 129 | Rubber Product Manufacturing | 13262993 |
| 130 | Pottery, Ceramics, and Plumbing Fixture Manufacturing | 13271191 |
| 131 | Ceramic Wall and Floor Tile Manufacturing | 13271221 |
| 132 | Clay Refractory Manufacturing | 13271241 |
| 133 | Glass and Glass Product Manufacturing | 13272191 |
| 134 | Cement Manufacturing | 13273101 |
| 135 | Cement and Concrete Product Manufacturing | 13273991 |
| 136 | Lime Manufacturing | 13274101 |
| 137 | Gypsum Product Manufacturing | 13274201 |
| 138 | Abrasive Product Manufacturing | 13279101 |
| 139 | Other Nonmetallic Mineral Product Manufacturing | 13279994 |
| 140 | Iron and Steel Mills | 13311111 |
| 141 | Alumina Refining | 13313111 |
| 142 | Alumina and Aluminum Production and Processing | 13313191 |
| 143 | Copper Rolling, Drawing, Extruding, and Alloying | 13314291 |
| 144 | Nonferrous Metal (except Copper and Aluminum) Rolling, Drawing, Extruding, and Alloying | 13314992 |
| 145 | Iron Foundries | 13315111 |

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| 146 | Ferrous Metal Foundries | 13315191 |
| 147 | Foundries | 13315991 |
| 148 | Cutlery and Handtool Manufacturing | 13322191 |
| 149 | Sheet Metal Work Manufacturing | 13323221 |
| 150 | Power Boiler and Heat Exchanger Manufacturing | 13324101 |
| 151 | Other Metal Container Manufacturing | 13324392 |
| 152 | Hardware Manufacturing | 13325101 |
| 153 | Machine Shops | 13327101 |
| 154 | Industrial Valve Manufacturing | 13329111 |
| 155 | Metal Valve Manufacturing | 13329191 |
| 156 | Small Arms Manufacturing | 13329941 |
| 157 | All Other Miscellaneous Fabricated Metal Product Manufacturing | 13329992 |
| 158 | Agriculture, Construction, and Mining Machinery Manufacturing | 13331991 |
| 159 | Industrial Machinery Manufacturing | 13332991 |
| 160 | Office Machinery Manufacturing | 13333131 |
| 161 | All Other Miscellaneous General Purpose Machinery Manufacturing | 13339992 |
| 162 | Electronic Computer Manufacturing | 13341111 |
| 163 | Computer Storage Device Manufacturing | 13341121 |
| 164 | Computer and Peripheral Equipment Manufacturing | 13341191 |
| 165 | Telephone Apparatus Manufacturing | 13342101 |
| 166 | Communications Equipment Manufacturing | 13342991 |
| 167 | Audio and Video Equipment Manufacturing | 13343101 |
| 168 | Electron Tube Manufacturing | 13344111 |
| 169 | Other Electronic Component Manufacturing | 13344191 |
| 170 | Electric Lighting Equipment Manufacturing | 13351991 |
| 171 | Household Vacuum Cleaner Manufacturing | 13352121 |
| 172 | Household Cooking Appliance Manufacturing | 13352211 |
| 173 | Major Appliance Manufacturing | 13352291 |
| 174 | Household Appliance Manufacturing | 13352991 |
| 175 | Motor and Generator Manufacturing | 13353121 |
| 176 | Switchgear and Switchboard Apparatus Manufacturing | 13353131 |
| 177 | Electrical Equipment Manufacturing | 13353191 |
| 178 | Battery Manufacturing | 13359191 |
| 179 | Fiber Optic Cable Manufacturing | 13359211 |
| 180 | Motor Vehicle Manufacturing | 13361991 |
| 181 | Motor Vehicle Body Manufacturing | 13362111 |
| 182 | Motor Vehicle Parts Manufacturing | 13363992 |
| 183 | Aircraft Manufacturing | 13364111 |
| 184 | Aerospace Product and Parts Manufacturing | 13364191 |
| 185 | Ship Building and Repairing | 13366111 |
| 186 | Boat Building | 13366121 |
| 187 | Mattress Manufacturing | 13379101 |
| 188 | Furniture and Related Product Manufacturing | 13379991 |
| 189 | Laboratory Apparatus and Furniture Manufacturing | 13391111 |
| 190 | Dental Equipment and Supplies Manufacturing | 13391141 |
| 191 | Ophthalmic Goods Manufacturing | 13391151 |
| 192 | Dental Laboratories | 13391161 |
| 193 | Jewelry and Silverware Manufacturing | 13399191 |
| 194 | Doll and Stuffed Toy Manufacturing | 13399311 |
| 195 | Pen and Mechanical Pencil Manufacturing | 13399411 |

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| 196 | Carbon Paper and Inked Ribbon Manufacturing | 13399441 |
| 197 | Sign Manufacturing | 13399501 |
| 198 | Musical Instrument Manufacturing | 13399921 |
| 199 | Miscellaneous Manufacturing | 13399993 |
| 200 | Automobile and Other Motor Vehicle Merchant Wholesalers | 14231101 |
| 201 | Furniture Merchant Wholesalers | 14232101 |
| 202 | Lumber and Other Construction Materials Merchant Wholesalers | 14233991 |
| 203 | Office Equipment Merchant Wholesalers | 14234201 |
| 204 | Computer and Computer Peripheral Equipment and Software Merchant Wholesalers | 14234301 |
| 205 | Other Commercial Equipment Merchant Wholesalers | 14234401 |
| 206 | Medical, Dental, and Hospital Equipment and Supplies Merchant Wholesalers | 14234501 |
| 207 | Ophthalmic Goods Merchant Wholesalers | 14234601 |
| 208 | Metal and Mineral (except Petroleum) Merchant Wholesalers | 14235991 |
| 209 | Electrical and Electronic Goods Merchant Wholesalers | 14236991 |
| 210 | Hardware Merchant Wholesalers | 14237101 |
| 211 | Industrial Supplies Merchant Wholesalers | 14238401 |
| 212 | Machinery, Equipment, and Supplies Merchant Wholesalers | 14238991 |
| 213 | Toy and Hobby Goods and Supplies Merchant Wholesalers | 14239201 |
| 214 | Jewelry, Watch, Precious Stone, and Precious Metal Merchant Wholesalers | 14239401 |
| 215 | Merchant Wholesalers, Durable Goods | 14239991 |
| 216 | Stationery and Office Supplies Merchant Wholesalers | 14241201 |
| 217 | Industrial and Personal Service Paper Merchant Wholesalers | 14241301 |
| 218 | Paper and Paper Product Merchant Wholesalers | 14241991 |
| 219 | Drugs and Druggists' Sundries Merchant Wholesalers | 14242101 |
| 220 | Piece Goods, Notions, and Other Dry Goods Merchant Wholesalers | 14243101 |
| 221 | Footwear Merchant Wholesalers | 14243401 |
| 222 | Poultry and Poultry Product Merchant Wholesalers | 14244401 |
| 223 | Confectionery Merchant Wholesalers | 14244501 |
| 224 | Fish and Seafood Merchant Wholesalers | 14244601 |
| 225 | Meat and Meat Product Merchant Wholesalers | 14244701 |
| 226 | Grocery and Related Product Wholesalers | 14244991 |
| 227 | Livestock Merchant Wholesalers | 14245201 |
| 228 | Other Farm Product Raw Material Merchant Wholesalers | 14245901 |
| 229 | Petroleum Bulk Stations and Terminals | 14247101 |
| 230 | Beer, Wine, and Distilled Alcoholic Beverage Merchant Wholesalers | 14248991 |
| 231 | Merchant Wholesalers, Nondurable Goods | 14249991 |
| 232 | Automobile Dealers | 14411991 |
| 233 | Boat Dealers | 14412221 |
| 234 | Automotive Parts and Accessories Stores | 14413101 |
| 235 | Tire Dealers | 14413201 |
| 236 | Motor Vehicle and Parts Dealers | 14419991 |
| 237 | Furniture Stores | 14421101 |
| 238 | Home Furnishings Stores | 14422992 |
| 239 | Household Appliance Stores | 14431111 |
| 240 | Radio, Television, and Other Electronics Stores | 14431121 |
| 241 | Computer and Software Stores | 14431201 |
| 242 | Camera and Photographic Supplies Stores | 14431301 |
| 243 | Electronics and Appliance Stores | 14431991 |
| 244 | Hardware Stores | 14441301 |

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| 245 | Other Building Material Dealers | 14441901 |
| 246 | Nursery, Garden Center, and Farm Supply Stores | 14442201 |
| 247 | Building Material and Garden Equipment and Supplies Dealers | 14449991 |
| 248 | Convenience Stores | 14451201 |
| 249 | Grocery Stores | 14451991 |
| 250 | Meat Markets | 14452101 |
| 251 | Fish and Seafood Markets | 14452201 |
| 252 | Baked Goods Stores | 14452911 |
| 253 | Confectionery and Nut Stores | 14452921 |
| 254 | Specialty Food Stores | 14452993 |
| 255 | Beer, Wine, and Liquor Stores | 14453101 |
| 256 | Food and Beverage Stores | 14459991 |
| 257 | Pharmacies and Drug Stores | 14461101 |
| 258 | Cosmetics, Beauty Supplies, and Perfume Stores | 14461201 |
| 259 | Optical Goods Stores | 14461301 |
| 260 | Food (Health) Supplement Stores | 14461911 |
| 261 | Health and Personal Care Stores | 14461992 |
| 262 | Petrol, Diesel, Gasoline Stations | 14471992 |
| 263 | Men's Clothing Stores | 14481101 |
| 264 | Women's Clothing Stores | 14481201 |
| 265 | Children's and Infants' Clothing Stores | 14481301 |
| 266 | Other Clothing Stores | 14481901 |
| 267 | Shoe Stores | 14482101 |
| 268 | Jewelry Stores | 14483101 |
| 269 | Luggage and Leather Goods Stores | 14483201 |
| 270 | Clothing and Clothing Accessories Stores | 14489991 |
| 271 | Hobby, Toy, and Game Stores | 14511201 |
| 272 | Musical Instrument and Supplies Stores | 14511401 |
| 273 | Sporting Goods, Hobby, and Musical Instrument Stores | 14511991 |
| 274 | Book Stores | 14512111 |
| 275 | News Dealers and Newsstands | 14512121 |
| 276 | Department Stores | 14521191 |
| 277 | Florists | 14531101 |
| 278 | Office Supplies and Stationery Stores | 14532101 |
| 279 | Gift, Novelty, and Souvenir Stores | 14532201 |
| 280 | Art Dealers | 14539201 |
| 281 | Manufactured (Mobile) Home Dealers | 14539301 |
| 282 | Miscellaneous Store Retailers | 14539992 |
| 283 | Electronic Auctions | 14541121 |
| 284 | Mail-Order Houses | 14541131 |
| 285 | Vending Machine Operators | 14542101 |
| 286 | Other Direct Selling Establishments | 14543901 |
| 287 | Scheduled Air Transportation | 14811191 |
| 288 | Nonscheduled Air Transportation | 14812191 |
| 289 | Rail Transportation | 14821191 |
| 290 | Deep Sea Freight Transportation | 14831111 |
| 291 | Deep Sea Passenger Transportation | 14831121 |
| 292 | Coastal and Great Lakes Freight Transportation | 14831131 |
| 293 | Coastal and Great Lakes Passenger Transportation | 14831141 |
| 294 | Inland Water Freight Transportation | 14832111 |

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| 295 | Inland Water Passenger Transportation | 14832121 |
| 296 | Water Transportation | 14839991 |
| 297 | Truck Transportation | 14849991 |
| 298 | Bus and Other Motor Vehicle Transit Systems | 14851131 |
| 299 | Taxi Service | 14853101 |
| 300 | Charter Bus Industry | 14855101 |
| 301 | Other Transit and Ground Passenger Transportation | 14859992 |
| 302 | Pipeline Transportation of Crude Oil | 14861101 |
| 303 | Pipeline Transportation of Natural Gas | 14862101 |
| 304 | Other Pipeline Transportation | 14869992 |
| 305 | Other Airport Operations | 14881192 |
| 306 | Port and Harbor Operations | 14883101 |
| 307 | Marine Cargo Handling | 14883201 |
| 308 | Support Activities for Transportation | 14889994 |
| 309 | Postal Service | 14911101 |
| 310 | Couriers | 14921101 |
| 311 | Newspaper Publishers | 15111101 |
| 312 | Periodical Publishers | 15111201 |
| 313 | Book Publishers | 15111301 |
| 314 | All Other Publishers | 15111991 |
| 315 | Software Publishers | 15112101 |
| 316 | Motion Picture and Video Production | 15121101 |
| 317 | Motion Picture and Video Distribution | 15121201 |
| 318 | Motion Picture and Video Exhibition | 15121391 |
| 319 | Other Motion Picture and Video Industries | 15121992 |
| 320 | Music Publishers | 15122301 |
| 321 | Sound Recording Studios | 15122401 |
| 322 | Radio Broadcasting | 15151191 |
| 323 | Television Broadcasting | 15151201 |
| 324 | Internet Publishing and Broadcasting | 15161101 |
| 325 | Wired Telecommunications Carriers | 15171101 |
| 326 | Paging | 15172111 |
| 327 | Cellular and Other Wireless Telecommunications | 15172121 |
| 328 | Telecommunications Resellers | 15173101 |
| 329 | Satellite Telecommunications | 15174101 |
| 330 | Cable and Other Program Distribution | 15175101 |
| 331 | Internet Service Providers | 15181111 |
| 332 | Web Search Portals | 15181121 |
| 333 | Libraries and Archives | 15191201 |
| 334 | Other Information Services | 15191992 |
| 335 | Monetary Authorities - Central Bank | 15211101 |
| 336 | Commercial Banking | 15221101 |
| 337 | Non-depository Credit Intermediation | 15222991 |
| 338 | Investment Banking and Securities Dealing | 15231101 |
| 339 | Securities Brokerage | 15231201 |
| 340 | Commodity Contracts Brokerage | 15231401 |
| 341 | All Other Financial Investment Activities | 15239991 |
| 342 | Direct Life Insurance Carriers | 15241131 |
| 343 | Reinsurance Carriers | 15241301 |
| 344 | Insurance Carriers | 15241991 |

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| 345 | Insurance Agencies and Brokerages | 15242101 |
| 346 | Claims Adjusting | 15242911 |
| 347 | Third Party Administration of Insurance and Pension Funds | 15242921 |
| 348 | Agencies, Brokerages, and Other Insurance Related Activities | 15242991 |
| 349 | Pension Funds | 15251101 |
| 350 | Insurance and Employee Benefit Funds | 15251991 |
| 351 | Activities Related to Real Estate | 15313991 |
| 352 | Real Estate | 15319991 |
| 353 | Passenger Car Rental | 15321111 |
| 354 | Passenger Car Leasing | 15321121 |
| 355 | Consumer Goods Rental | 15322992 |
| 356 | General Rental Centers | 15323101 |
| 357 | Rental and Leasing Services | 15329991 |
| 358 | Real Estate and Rental and Leasing | 15399991 |
| 359 | Offices of Lawyers | 15411101 |
| 360 | Offices of Notaries | 15411201 |
| 361 | All Other Legal Services | 15411991 |
| 362 | Accounting, Tax Preparation, Bookkeeping, and Payroll Services | 15412191 |
| 363 | Architectural Services | 15413101 |
| 364 | Engineering Services | 15413301 |
| 365 | Drafting Services | 15413401 |
| 366 | Testing Laboratories | 15413801 |
| 367 | Architectural, Engineering, and Related Services | 15413991 |
| 368 | Interior Design Services | 15414101 |
| 369 | Industrial Design Services | 15414201 |
| 370 | Specialized Design Services | 15414992 |
| 371 | Custom Computer Programming Services | 15415111 |
| 372 | Computer Facilities Management Services | 15415131 |
| 373 | Other Computer Related Services | 15415192 |
| 374 | Human Resources and Executive Search Consulting Services | 15416121 |
| 375 | Marketing Consulting Services | 15416131 |
| 376 | Management Consulting Services | 15416191 |
| 377 | Environmental Consulting Services | 15416201 |
| 378 | Advertising Agencies | 15418101 |
| 379 | Public Relations Agencies | 15418201 |
| 380 | Advertising and Related Services | 15418991 |
| 381 | Photography Studios, Portrait | 15419211 |
| 382 | Photographic Services | 15419291 |
| 383 | Translation and Interpretation Services | 15419301 |
| 384 | Veterinary Services | 15419401 |
| 385 | Professional, Scientific, and Technical Services | 15419993 |
| 386 | Employment Placement Agencies | 15613101 |
| 387 | Business Service Centers | 15614391 |
| 388 | Business Support Services | 15614992 |
| 389 | Travel Agencies | 15615101 |
| 390 | Tour Operators | 15615201 |
| 391 | Investigation Services | 15616111 |
| 392 | Security Guards and Patrol Services | 15616121 |
| 393 | Security Systems Services | 15616291 |
| 394 | Administrative and Support Services | 15619991 |

| | | |
|-----|---|----------|
| 395 | Waste Collection | 15621192 |
| 396 | Waste Treatment and Disposal | 15622192 |
| 397 | Elementary and Secondary Schools | 16111101 |
| 398 | Junior Colleges | 16112101 |
| 399 | Colleges, Universities, and Professional Schools | 16113101 |
| 400 | Business and Secretarial Schools | 16114101 |
| 401 | Computer Training | 16114201 |
| 402 | Automobile Driving Schools | 16116921 |
| 403 | Other Schools and Instruction | 16116993 |
| 404 | Offices of Physicians | 16211191 |
| 405 | Offices of Dentists | 16212101 |
| 406 | Offices of Optometrists | 16213201 |
| 407 | Offices of Mental Health Practitioners (except Physicians) | 16213301 |
| 408 | Offices of Physical, Occupational and Speech Therapists, and Audiologists | 16213401 |
| 409 | Offices of Podiatrists | 16213911 |
| 410 | Offices of Other Health Practitioners | 16213993 |
| 411 | Kidney Dialysis Centers | 16214921 |
| 412 | Other Outpatient Care Centers | 16214991 |
| 413 | Medical Laboratories | 16215111 |
| 414 | Diagnostic Imaging Centers | 16215121 |
| 415 | Medical and Diagnostic Laboratories | 16215191 |
| 416 | Ambulance Services | 16219101 |
| 417 | Blood and Organ Banks | 16219911 |
| 418 | Hospitals | 16229991 |
| 419 | Nursing Care Facilities | 16231101 |
| 420 | Homes for the Elderly | 16233121 |
| 421 | Nursing and Residential Care Facilities | 16239991 |
| 422 | Emergency and Other Relief Services | 16242301 |
| 423 | Vocational Rehabilitation Services | 16243101 |
| 424 | Child Day Care Services | 16244101 |
| 425 | Performing Arts, Spectator Sports, and Related Industries | 17119991 |
| 426 | Museums | 17121101 |
| 427 | Zoos and Botanical Gardens | 17121301 |
| 428 | Amusement and Theme Parks | 17131101 |
| 429 | Golf Courses and Country Clubs | 17139101 |
| 430 | Amusement, Gambling, and Recreation Industries | 17139992 |
| 431 | Full-Service Restaurants | 17221101 |
| 432 | Limited-Service Restaurants | 17222111 |
| 433 | Cafeterias | 17222121 |
| 434 | Caterers | 17223201 |
| 435 | Mobile Food Services | 17223301 |
| 436 | Food Services and Drinking Places | 17229991 |
| 437 | General Automotive Repair | 18111111 |
| 438 | Car Washes | 18111921 |
| 439 | Automotive Repair and Maintenance | 18111991 |
| 440 | Consumer Electronics Repair and Maintenance | 18112111 |
| 441 | Computer and Office Machine Repair and Maintenance | 18112121 |
| 442 | Communication Equipment Repair and Maintenance | 18112131 |
| 443 | Electronic and Precision Equipment Repair and Maintenance | 18112191 |
| 444 | Repair and Maintenance | 18119991 |

| | | |
|-----|---|----------|
| 445 | Personal Care Services | 18121993 |
| 446 | Funeral Homes and Funeral Services | 18122101 |
| 447 | Cemeteries and Crematories | 18122201 |
| 448 | Drycleaning and Laundry Services (except Coin-Operated) | 18123201 |
| 449 | Drycleaning and Laundry Services | 18123991 |
| 450 | Parking Lots and Garages | 18129301 |
| 451 | Other Personal Services | 18129992 |
| 452 | Religious Organizations | 18131101 |
| 453 | Voluntary Health Organizations | 18132121 |
| 454 | Human Rights Organizations | 18133111 |
| 455 | Environment, Conservation and Wildlife Organizations | 18133121 |
| 456 | Business Associations | 18139101 |
| 457 | Professional Organizations | 18139201 |
| 458 | Labor Unions and Similar Labor Organizations | 18139301 |
| 459 | Political Organizations | 18139401 |
| 460 | Private Households | 18141101 |
| 461 | Executive Offices | 19211101 |
| 462 | Other General Government Support | 19211901 |
| 463 | Courts | 19221101 |
| 464 | Police Protection | 19221201 |
| 465 | Legal Counsel and Prosecution | 19221301 |
| 466 | Fire Protection | 19221601 |
| 467 | Justice, Public Order, and Safety Activities | 19221991 |
| 468 | Space Research and Technology | 19271101 |
| 469 | National Security | 19281101 |

| Serial Number | Code Master 5 -Equipment Type Code Master | Code No |
|---------------|---|---------|
| 1 | Office Automation Equipment | 1 |
| 2 | Medical Equipment | 2 |
| 3 | Precision Equipment | 3 |
| 4 | Industrial Equipment | 4 |
| 5 | Other Equipment | 5 |

| Serial Number | Code Master 6 - Equipment Code Master | |
|---|---------------------------------------|--|
| Please use individual company codes and send Company Code Master to TAC. | | |

| Serial Number | Code Master 7 -Capacity Code Master | Code No. |
|---------------|-------------------------------------|----------|
| 1 | Mega byte | 1 |
| 2 | Giga byte | 2 |
| 3 | Tera byte | 3 |
| 4 | Exposure | 4 |
| 5 | Period of use in hours | 5 |
| 6 | Period of use in months | 6 |
| 7 | Age in years | 7 |
| 8 | KVA | 8 |

| Serial Number | Code Master 7- Cause of Loss Code Master | Code |
|----------------------|---|-------------|
| 1 | Body Collision | 4401 |
| 2 | Carelessness, Negligence | 4402 |
| 3 | Casting Defects, Bad Workmanship | 4403 |
| 4 | Continuous action of running | 4404 |
| 5 | Erection error | 4405 |
| 6 | Leakage of Operating Media | 4406 |
| 7 | Excessive Voltage | 4407 |
| 8 | Excessive Current surge and Short Circuit | 4408 |
| 9 | Failure of control & safety devices | 4409 |
| 10 | Failure of Power Supply | 4410 |
| 11 | Improper Use | 4411 |
| 12 | Incomplete Technique | 4412 |
| 13 | Influence of previous disturbance | 4413 |
| 14 | Insufficient repairs in past | 4414 |
| 15 | Lack of attendance | 4415 |
| 16 | Lack of skill | 4416 |
| 17 | Operational Errors | 4417 |
| 18 | Overloading | 4418 |
| 19 | Unsuitable Material of Machine | 4419 |
| 20 | Unsuitable Material which the machine handles | 4420 |
| 21 | Merry GoRound Accidents | 4421 |
| 22 | Explosion of Boiler | 4451 |
| 23 | Explosion of Pressure Vessels | 4452 |
| 24 | Explosion of Steam Engines & Turbines | 4453 |
| 25 | Collapse of Boiler | 4454 |
| 26 | External Data Media | 4461 |
| 27 | Increased cost of Working | 4462 |
| 28 | Deterioration or Putrefaction | 4463 |
| 29 | Damage to Foundations | 4481 |
| 30 | Damage at Fabricators Premises/ Workshop | 4482 |
| 31 | Damage at Intermediate Premises | 4483 |
| 32 | Surrounding Property | 4484 |
| 33 | Damage during Dismantling | 4485 |
| 34 | Express Freight, Holiday and Over Time Wages | 4486 |
| 35 | Air Freight | 4487 |
| 36 | Additional Customs Duty | 4488 |
| 37 | Maintenance Visits - Loss during | 4489 |
| 38 | Extended Maintenance Visits - Loss during | 4490 |
| 39 | Contamination with Refrigerant | 4491 |
| 40 | Other Losses not mentioned above | 4999 |

| Serial Number | Code Master 8- Rejection/ Repudiation Code Master | Code |
|----------------------|---|-------------|
| 1 | Policy Not in force on Loss Date | 01 |
| 2 | Peril/Cause of Loss not covered in the Policy | 02 |
| 3 | Violation of Policy Conditions | 03 |
| 4 | Insufficient balance in Sum Insured for the Insured Person/Property | 04 |
| 5 | Claim within the excess/deductibles | 05 |
| 6 | Claim intimated after unreasonable delay | 06 |
| 7 | Claim documents submitted after unreasonable delay | 07 |
| 8 | Claim not supported by valid documents/information | 08 |
| 9 | Claim not pursued by the Claimant | 09 |
| 10 | Claim withdrawn by Insured | 10 |
| 11 | Claimant diseased and no legal heir certificate | 11 |
| 12 | War and war like perils | 12 |
| 13 | Nuclear explosions and related perils | 13 |
| 14 | Fraud | 14 |
| 15 | Non disclosure of Material Information | 15 |
| 16 | Duplicate Claim Number/Double registration | 16 |
| 17 | All Other caused not specifically mentioned | 99 |

| Serial Number | Code Master 9 - Expenses Code Master | Code |
|----------------------|---|-------------|
| 1 | Expenses on Surveyors | 1 |
| 2 | Expenses on Investigations | 2 |
| 3 | Legal Expenses | 3 |
| 4 | Expenses on Fire Fighting | 4 |
| 5 | Expenses on Salvage and protection expenses | 5 |
| 6 | Expenses on other accounts | 6 |

| Serial Number | Code Master 10 - Claim Payment Head Code Master | Code |
|----------------------|--|-------------|
| | Insurer's own Code Master | |

| Serial Number | Code Master 11 – Recovery Code Master | Code |
|----------------------|--|-------------|
| 1 | Sale of Salvage | 1 |
| 2 | Recovery through subrogation | 2 |
| 3 | Contribution from other party | 3 |
| 4 | Other Recoveries | 4 |

APPENDIX 1

EEI DATA CONTROL SLIP

| Reporting of data under Sec 64 UE of Insurance Act 1938 (as amended) - EEI | | |
|--|-----------------------------|---------------------|
| INSURER | | |
| IRDA LICENSCE NO | | |
| REPORTING PERIOD | | |
| DATE OF SUBMISSION | | |
| | | |
| DATASET | NUMBER OF RECORDS | DATA FIGURE* |
| EEI POLICY DATA TABLE - F 5 (a) | | |
| EEI EQUIPMENT DATA TABLE- F 5(b) | | |
| EEI CLAIM, DATA TABLE- F5 (c) | | |
| REPORTING DETAILS | | |
| TICK ONE | ORIGINAL | REVISED |
| | | |
| IF REVISED | DATE OF ORIGINAL SUBMISSION | REF: TAC QUERY CODE |
| | | |
| | | |
| SUBMISSION MEDIA | NUMBER | SENT DATE |
| CD | | |
| EMAIL | | |
| | | |
| Submitted by: | | |
| Name | | |
| Designation | | |
| Address | | |
| Telephone number | | |
| Fax number | | |
| Mobile number | | |
| | | |
| Signature | | |
| Date | | |
| Remarks if any: | | |
| | | |
| N. B. * | | |
| 1. Data Figures for 'Policy Data Table' is equal to sum of " Of Num_Policy_Gross_EEI_Premium " column | | |
| 2. Data Figures for 'Claims Data Table' is equal to sum of " Num_ Total_Claim_Amount_Paid_on_the_Loss " column | | |

For Internal Use Only

DATASET Number of Records Data Figure * **NO. RECORDS** Data Figure Recon Errors
POLICY
CLAIMS

SUBMISSION MEDIA NUMBER SENT DATE RECEIVED UPLOAD RETURNED Back-up
CD

E-MAIL

Submitted By:

Uploaded by:

Name Follow-up:

Designation

Signature Checked by:

Date

Notes:

1. Data Figures for Policy are equal to sum of Num_Total _Premium column
2. Where data figure does not reconcile with TAC figure, please reconcile using Appendix 2

APPENDIX 2

E EI DATABASE RECONCILIATION SHEET

Company: Code:

Submission for Period

Policy & Endorsement Files

Data Figure:
Policy Premiums
Others (Pls Specify)
Total

TAC Figure
Unbooked Premium

Claims Paid Files

Data Figure:
Claims Paid
Adjustments
Others (Please Specify)
Total

TAC Figure

I hereby confirm the above figures to be correct. I hereby confirm that the above adjustments to the data figures are correct and reconcile the data amounts to our Balance sheet figures.

Compliance Officer
Name:
Signature:
Date:

Accounts-In-Charge
Name:
Signature:
Date: